

Central Illinois Municipal Clerk
Organization
Annual Meeting



Thursday, October 22, 2015
5:00pm
Peoria, Illinois



2014-2015 CIMCO OFFICERS

PRESIDENT:

Ericka Gillenwater
(Galesburg 309-345-3611)

VICE PRESIDENT:

Jenny Hayden
(Quincy 217-228-4510)

SECRETARY:

Morgan Cadwalader (East Peoria 309-427-7613)

TREASURER:

Patricia Brown
(Washington 309-444-1137)

IMMEDIATE PAST PRESIDENT:

Janet Gray
(Rantoul 217-892-6802)

Central Illinois Municipal Clerks Organization
Wednesday, October 22, 2015
5:00 PM

Hokkaido Restaurant, 3311 North University Street, Peoria, Illinois

1. Call to Order by President Ericka Gillenwater
2. Pledge of Allegiance
3. Roll Call of Officers
4. Distribution of Annual Report
5. Approval of Minutes of the Meeting held August 12, 2015
6. Approval of the Treasurer's Report
7. Approval of Report of Officers and Committees as Presented in the Annual Report.
8. Unfinished Business
 - a. Retirement of Linda Swartz, Decatur — approve honorary CIMCO membership.
 - b. Pins with new logo.
9. New Business
10. Other Business
11. Recognition of Officers and Members by President
 - A. Recognition of 2014-2015 Officers
 - i. Immediate Past President — Janet Gray, Rantoul
 - ii. Vice President — Jenny Hayden, Quincy
 - iii. Secretary — Morgan Cadwalader, East Peoria
 - iv. Treasurer — Pat Brown, Washington
 - B. Recognition of 2014-2015 Committee Chairs
 - i. Auditing — Wendy Briggs, Normal
 - ii. By-Laws — Jenny Hayden, Quincy

- iii. Historian — Susan Trevor, Monmouth
- iv. Legislative Liaison — Jeremy Reale, Thomasboro
- v. Membership — Beth Ball, Peoria
- vi. Mentoring — Susan McMillan, Pekin
- vii. Nomination — Jenny Hayden, Quincy
- viii. Programing — Carol Stephens, West Peoria
- ix. Publicity — Susan Trevor, Monmouth
- x. Scholarship — Tracey Covert, Bloomington
- xi. Telephone Directory — Kelli Bennewitz, Galesburg
- xii. Yearbook — Sue McMillan, Pekin

C. Recognition of 2014-2015 Hostesses

- i. December 2014 —Kelli Bennewitz and Ericka Gillenwater, Galesburg
- ii. February — Diana Pavley-Rock, Canton
- iii. April — Carole Stephens, West Peoria
- iv. June — Back to Basics Seminar, Springfield
- v. August — Jenny Hayden, Quincy
- vi. October — Beth Ball, Peoria

D. 2014-2015 President's Award Presentation

12. Election of Officers for 2015-2016

- A. Report of Nominating Committee
- B. Open Nominations from the Floor
- C. Motion to close nominations

D. Motion to accept slate of officers for 2015-2016 as presented

13. Oath of Office Administered to New Officers

14. Election of Nominating Committee (1st person is chairman)

A. Motion to close nominations

B. Motion to accept Nominating Committee as presented

15. General Announcements

A. Proposed 2015-16 Meeting Schedule:

December 9, 2015

February 10, 2016

April 13, 2016

June 8, 2016

August 10, 2016

October 12, 2016

16. Adjourn

Central Illinois Municipal Clerks Organization
Wednesday, August 12, 2015
12:00 PM
Jimbeana's Grill & Bar, 120 South 10th Street, Quincy

1. Call to Order by President Ericka Gillenwater
2. Roll Call of Officers
3. Pledge of Allegiance
4. Approval of Minutes of the Meeting held on June 25, 2015
5. Treasurer's Report
6. Report of Officers and Committees
7. Unfinished Business
8. New Business
 - A. Approve Ilion Wait Crabel Memorial Scholarship Award.
 - B. Retirement of Linda Swartz, Decatur — approve honorary CIMCO membership.
9. Program - Tom Van Ness, Advertising Director for the Quincy Herald-Whig
10. Announcements
 - A. IML — September 17-19, 2015 in Chicago
 - B. Institute and Academy — October 11-16, 2015 in Springfield
 - C. CIMCO Annual Meeting — October 7, 2015 in Peoria
11. Adjourn

**Special Meeting Notice and Agenda
Central Illinois Municipal Clerks Organization
Wednesday, May 13, 2015
11:00 AM
City of Peoria City Hall, 419 Fulton Street, Peoria**

Notice is hereby given that a Special Meeting of the Central Illinois Municipal Clerks Organization will be held on Wednesday, May 13, 2015 at 11:00 a.m. at the City of Peoria City Hall Building located at 419 Fulton Street, Peoria, Illinois.

AGENDA:

1. Call to Order by President Ericka Gillenwater
2. Roll Call of Officers
3. Pledge of Allegiance
4. Unfinished Business
5. New Business
 - A. CIMCO Back to Basics Seminar Scholarship Selection
6. Other Business/Announcements
7. Adjourn

Central Illinois Municipal Clerks Organization
Wednesday, April 8, 2015
5:30 PM
Sky Harbor, 1321 N. Park Road, West Peoria

1. Call to Order by President Ericka Gillenwater
2. Roll Call of Officers
3. Pledge of Allegiance
4. Approval of Minutes of the Meeting held February 11, 2015
5. Approval of the Treasurer's Report
6. Report of Officers and Committees
7. Unfinished Business
 - A. CIMCO New Logo Design
8. New Business
 - A. Retirement of Tracey Covert, Bloomington — approve honorary membership
9. Other Business/Announcements
 - A. MCI Spring Seminar in Utica, April 16-17, 2015
 - B. IML Lobby Day in Springfield, April 29, 2015
 - C. Back to Basics Seminar in Springfield, June 25-26, 2015
 - D. MCI Summer Seminar/IIMC Region VII Seminar in Grafton, July 15-18, 2015
10. Program — Speaker West Peoria Mayor James R. Dillon
11. Adjourn

Central Illinois Municipal Clerks Organization
Wednesday, February 11, 2015
12:00 PM
Bistro 101, 101 East Elm Street, Canton

1. *Call to Order by President Ericka Gillenwater
2. Pledge of Allegiance
3. Roll Call of Officers
4. Approval of Minutes of the Meeting held December 10, 2014
5. Approval of the Treasurer's Report
6. Unfinished Business
7. New Business
 - A. CIMCO New Logo Design
 - B. MCI Spring Seminar April 16-17, 2015, Utica
8. Other Business
9. Adjourn

***Program will proceed the meeting. See schedule below:**

Noon — 12:30 Meet and Greet
12:30 — 1:00 Presentation from Lt. Governor Evelyn Sanguinetti
1:00 — 2:00 Luncheon with speaker Pastor White
2:00 CIMCO Meeting

Central Illinois Municipal Clerks Organization
Wednesday, December 10, 2014
5:30 PM
McGillacuddy's, Galesburg, Illinois

1. Call to Order by President Ericka Gillenwater
2. Pledge of Allegiance
3. Roll Call of Officers
4. Approval of Minutes of the Meeting held August 13, 2014
5. Approval of the Treasurer's Report
6. Unfinished Business
7. New Business
 - A. Locations for the 2014-2015 CIMCO meetings
 - B. Winter Seminar in Oak Lawn, IL January 29th-30th
8. Other Business
9. Holiday Gift Exchange
10. Adjourn

**CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION
WEDNESDAY, AUGUST 12, 2015
JIMBEANA'S GRILL & BAR, 120 SOUTH 10TH STREET, QUINCY, ILLINOIS
12:00 P.M.**

CALL TO ORDER

President Ericka Gillenwater called the meeting to order at 12:10 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL OF OFFICERS

The following officers were present for roll call:

President Ericka Gillenwater, Vice President Jenny Hayden, Treasurer Pat Brown, and Secretary Morgan Cadwalader. Absent: Vice President Jenny Hayden.

OTHER MEMBERS OF CIMCO PRESENT

Kelly Bennewitz and Cherry Lawson.

APPROVAL OF THE JUNE 25, 2015 MEETING MINUTES

A motion was made by Pat Brown, seconded by Kelly Bennewitz, to approve the June 25, 2015 meeting minutes. The motion carried.

APPROVAL OF TREASURER'S REPORT

Treasurer Pat Brown distributed the Quarterly Treasurer's Report from April 1, 2015 to June 30, 2015 consisting of the Checking Account and Savings Account Balance with income and expense information. The Balance in the Checking Account Balance is \$7,974.94 and the Savings Account Balance is \$8,370.60 as of June 30, 2015. Treasurer Brown explained that the CIMCO Seminar did not make any money but that there were many new clerks that attended.

A motion was made by Jenny Hayden, seconded by Kelly Bennewitz to approve the Treasurer's Report. The motion carried.

REPORT OF OFFICERS AND COMMITTEES

There were no other Officer or Committee reports.

UNFINISHED BUSINESS

The status of the new pins was discussed. President Gillenwater explained that she will get quotes for the pins with the new CIMCO logo.

NEW BUSINESS

The applications for the Ilion Crabel Memorial Scholarship were discussed. Four scholarship applications were received.

A motion was made by Kelly Bennewitz, seconded by Jenny Hayden to approve awarding a full scholarship to Nancy Widlacki of Fairbury. The motion carried.

A motion was made by Pat Brown, seconded by Jenny Hayden to approve awarding a half scholarship to Lisa Monson of Danville. The motion carried.

There was discussion about the honorary CIMCO membership for Linda Swartz of Decatur due to her retirement.

A motion was made by Jenny Hayden, seconded by Kelly Bennewitz to defer awarding the honorary CIMCO membership for a future date where more CIMCO membership would be present. The motion carried.

OTHER BUSINESS/ANNOUNCEMENTS

President Gillenwater discussed IML being held September 17-19, 2015 in Chicago; MCI Institute and Academy being held October 11-16, 2015 in Springfield; and the upcoming CIMCO Annual Meeting to be held in Peoria on October 7, 2015.

President Gillenwater read a card from Sue McMillan thanking CIMCO for support during a difficult time.

ADJOURNMENT

A motion was made by Jenny Hayden, seconded by Kelly Bennewitz to adjourn the meeting at 12:27 p.m. to the program by Tom Van Ness. The motion carried.

/s/ Morgan Cadwalader
City Clerk, East Peoria, IL
CIMCO Secretary

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CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION
THURSDAY, JUNE 25, 2015
CROWNE PLAZA, 3000 S DIRKSEN PARKWAY, SPRINGFIELD, ILLINOIS
5:00 P.M.

CALL TO ORDER

President Ericka Gillenwater called the meeting to order at 4:50 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL OF OFFICERS

The following officers were present for roll call:

President Ericka Gillenwater, Treasurer Pat Brown, Secretary Morgan Cadwalader, and Past President Janet Gray. Absent: Vice President Jenny Hayden.

OTHER MEMBERS OF CIMCO PRESENT

Beth Ball, Renee Gooderham, Mary Haynes, Margaret Hurd, Janet Myers, Stefanie Rice, April Silver, Karla Daubs, and Lori Lewis.

APPROVAL OF THE APRIL 8, 2015 MEETING MINUTES AND THE MAY 13, 2015 SPECIAL MEETING MINUTES

A motion was made by Karla Daubs, seconded by Beth Ball, to approve the April 8, 2015 meeting minutes and the May 13, 2015 special meeting minutes. The motion carried.

APPROVAL OF TREASURER'S REPORT

Treasurer Pat Brown distributed the Treasurer's Report consisting of the Checking Account and Savings Account Balance information. The Balance in the Checking Account Balance is \$9,738.85 and the Savings Account Balance is \$8,369.56 as of March 31, 2015

A motion was made by Renee Gooderham, seconded by Karla Daubs to approve the Treasurer's Report. The motion carried.

REPORT OF OFFICERS AND COMMITTEES

Janet Gray explained that the Back to Basics Committee has invited all vendors to eat dinner with everyone and will pay for all of the meals as there is space and meals available.

UNFINISHED BUSINESS

The New CIMCO logo was discussed. President Ericka Gillenwater discussed making new pins with the new logo on the next agenda.

A motion was made by Treasurer Pat Brown, seconded by Beth Ball to look for new pins. The motion carried.

NEW BUSINESS

A motion was made by Beth Ball, seconded by Renee Gooderham to approve the honorary membership of Carole Stephens, retired City Clerk from the City of West Peoria. The motion carried.

OTHER BUSINESS/ANNOUNCEMENTS

There was a discussion about a CIMCO honorary membership for Linda Swartz, Decatur, due to her retirement. The action to approve her honorary membership will be on the August CIMCO agenda.

There was a discussion about Ilion Wait Crabel Institute & Academy scholarship applications for the August Meeting. There was a discussion about the scholarships being approved at the June meeting due to a change to the CIMCO Bylaws. The Scholarship award will be on the August CIMCO agenda.

The Back to Basic Seminar was discussed. Mary Haynes thanked and recognized the Back to Basics Committee for their hard work on the Back Basics Seminar. The MCI Summer Seminar/IIMC Region VII Seminar in Grafton is July 15-17, 2015 with the Athenian Leadership Society Dialogue scheduled for July 15, 2015 from 2p-5p and July 15, 2015 from 9a-12p. IML online Directory updates are needed from municipalities. The next CIMCO meeting is scheduled for Wednesday, August 12, 2015 at noon in Quincy. The October CIMCO Annual Meeting is scheduled for Wednesday, October 7, 2015 at 5:30 p.m. in Peoria.

ADJOURNMENT

A motion was made by Beth Ball, seconded by Renee Gooderham to adjourn the meeting at 5:17 p.m. The motion carried.

/s/ Morgan Cadwalader
City Clerk, East Peoria, IL
CIMCO Secretary

**CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION
WEDNESDAY, MAY 13, 2015
CITY OF PEROIA CITY HALL, 419 FULTON STREET, PEORIA, ILLINOIS
11:00 A.M.
SPECIAL MEETING MINUTES**

CALL TO ORDER

President Ericka Gillenwater called the meeting to order at 11:20 a.m.

PLEDGE OF ALLEGIANCE

ROLL CALL OF OFFICERS

The following officers were present for roll call:

President Ericka Gillenwater, Vice President Jenny Hayden, Secretary Morgan Cadwalader, and Past President Janet Gray. Absent: Treasurer Pat Brown.

OTHER MEMBERS OF CIMCO PRESENT:

Kelly Bennewitz, Sue McMillan, Mary Haynes, Beth Ball, and April Silver.

UNFINISHED BUSINESS

President Gillenwater discussed the logo designs that had been sent around to the membership. The designs were discussed amongst the members present. A motion was made by Past President Gray, seconded by Vice President Hayden to choose the design with the to choose the blue and gold design with the outside circle being blue with gold or white lettering, the CIMCO in blue writing, the state in gold, a smaller quill, and correcting the CIMCO name to "Organization" and not "Association." The motion carried.

NEW BUSINESS

A. CIMCO Back to Basics Seminar Scholarship Selection

Vice President Hayden passed out a packet of the scholarship applicants Tracey Covert retired on January 2, 2015, and her Honorary CIMCO Membership will come at the next CIMCO meeting. There was a discussion about the applicants and determining selection criteria to award the scholarship. Those present discussed whether the applicants were new or experienced clerks, whether funding was available for the applicants for training from municipalities, and whether the applicants were CIMCO members.

A motion was made by Sue McMillan, seconded by Past President Gray to award the CIMCO Back to Basics Seminar Scholarship to April Silver, City Clerk from West Peoria. The motion carried.

OTHER BUSINESS

The next CIMCO meeting is scheduled for Thursday, June 25, 2015 at 5:00 p.m. at the Crowne Plaza Hotel in Springfield. The August CIMCO meeting is scheduled for Wednesday August 12, 2015 at noon in Quincy. The October CIMCO meeting (the CIMCO Annual Meeting) is scheduled for Wednesday, October 7, 2015 at 5:30 p.m. in Peoria.

ADJOURNMENT

A motion was made by Vice President Jenny Hayden, seconded by Ball to adjourn the meeting at 11:33 p.m. The motion carried.

/s/ Morgan Cadwalader
City Clerk, East Peoria, IL
CIMCO Secretary

**CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION
WEDNESDAY, APRIL 8, 2015
SKY HARBOR RESTAURANT, 1321 N. PARK ROAD, WEST PEORIA, ILLINOIS
5:30 P.M.**

CALL TO ORDER

President Ericka Gillenwater called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL OF OFFICERS

The following officers were present for roll call:

President Ericka Gillenwater, Treasurer Pat Brown, Secretary Morgan Cadwalader, and Past President Janet Gray. Absent: Vice President Jenny Hayden.

OTHER MEMBERS OF CIMCO PRESENT:

Beth Ball, Wendy Brigg, Tracey Covert, Renee Gooderham, Mary Haynes, Angie Huonker, Margaret Hurd, Sue McMillan, Lisa Monson, Janet Myers, Stefanie Rice, April Silver, Carole Stephens, and Dan Sullivan.

GUESTS PRESENT:

James R. Dillon, West Peoria Mayor, and John Carlson, West Peoria City Administrator.

Those present introduced themselves.

APPROVAL OF THE FEBRUARY 11, 2015 MINUTES

A motion was made by Janet Myer, seconded by Beth Ball, to approve the February 11, 2015 minutes. The motion carried.

TREASURER'S DISCUSSION

Treasurer Pat Brown explained that there is no report. There will be a statement of accounts at the next meeting. The account balances are the same as the last report except the checking account is up at little due to the June Back to Basics Seminar.

REPORT OF OFFICERS AND COMMITTEES

The Back to Basic Seminar was discussed. \$3,250 in sponsorships has been collected by Beth Ball. Speakers are in Place and the Mayor of Springfield has been invited. The Lieutenant Governor is unable to attend. The next meeting is May 13, 2015 at 11:00 a.m. in Peoria.

UNFINISHED BUSINESS

President Gillenwater explained that she is working on getting a new logo to refresh the CIMCO logo. She expects to receive samples of logo options. She will send out the sample logo options for feedback from the CIMCO membership in the near future.

NEW BUSINESS

A motion was made by Wendy Brigg, seconded by Pat Brown to approve the honorary membership of Tracey Covert, retired City Clerk from the City of Bloomington. The motion carried.

President Gillenwater read a proclamation and presented it to Tracey Covert.

President Gillenwater recognized Carole Stephens, City Clerk for the City of West Peoria, who will retire soon and receive her honorary membership at the next CIMCO regular meeting.

OTHER BUSINESS/ANNOUNCEMENTS

The MCI spring Seminar is April 16-17, 2015 in Utica. IML Lobby Day is scheduled for April 29, 2015 in Springfield. The Back to Basics Seminary is June 25-26, 2015 in Springfield. The MCI Summer Seminar/IIMC Region WI Seminar is July 15-18, 2015 in Grafton.

ADJOURNMENT

A motion was made by Tracey Covert, seconded by Renee Gooderham to adjourn the meeting at 5:46 p.m. to begin the program. The motion carried.

/s/ Morgan Cadwalader
City Clerk, East Peoria, IL
CIMCO Secretary

**CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION
WEDNESDAY, FEBRUARY 11, 2015
BISTRO 101 RESTAURANT, 101 EAST ELM STREET, CANTON, ILLINOIS
12:00 P.M.**

CALL TO ORDER

President Ericka Gillenwater called the meeting to order at 1:46 p.m. following a presentation by Lt. Governor Evelyn Sanguinetti and luncheon.

PLEDGE OF ALLEGIANCE

ROLL CALL OF OFFICERS

The following officers were present for roll call:

President Ericka Gillenwater, Vice President Jenny Hayden, Treasurer Pat Brown, Secretary Morgan Cadwalader, and Past President Janet Gray. Absent: None.

OTHER MEMBERS OF CIMCO PRESENT:

Kelly Bennewitz, Sue McMillan, Stefanie Rice, Mary Haynes, Beth Ball, Carole Stevens, April Silver, Diana Pavely, DeAnna Williams, Pat Grace, and Kathy Barrett.

APPROVAL OF THE DECEMBER 10, 2014 MINUTES

A motion was made by Vice President Jenny Hayden, seconded by Kelly Bennewitz, to approve the December 10, 2014 minutes. The motion carried.

APPROVAL OF THE TREASURER'S REPORT

Treasurer Pat Brown discussed the First Quarterly Treasurer's Report and explained the interest and MCI Reimbursement. The Checking Account balance as of December 31, 2014 is \$8,447.85 and the Saving Account balance as of December 31, 2014 is \$8,368.53.

A motion was made by Immediate Past President Janet Gray, seconded by Vice President Jenny Hayden to approve the treasurer's report. The motion passed.

UNFINISHED BUSINESS

President Gillenwater explained that the Back to Basics Committee is working on the upcoming Back to Basics Seminar and will be meeting March 11, 2015 in Peoria.

NEW BUSINESS

A. CIMCO New Logo Design

President Gillenwater discussed the possibility of a new CIMCO logo design to give the logo a facelift. President Gillenwater explained that if the CIMCO membership wished to move forward with seeking a new logo, she would get sample logos for the membership to see at a future meeting.

A motion was made by Beth Ball, seconded by Sue McMillan to direct President Gillenwater to get new CIMCO sample logos.

B. MCI Spring Seminar April 16-17, 2015

The MCI Spring Seminar is April 16-17, 2015 in Utica, Illinois at Starved Rock.

OTHER BUSINESS

Tracey Covert retired on January 2, 2015, and her Honorary CIMCO Membership will come at the next CIMCO meeting.

The next CIMCO meeting is scheduled for Wednesday, April 8, 2015 at Sky Harbor in West Peoria and a Back to Basics Committee Meeting is scheduled for April 8, 2015 at 4:30 p.m. before the regular meeting.

ADJOURNMENT

A motion was made by Vice President Jenny Hayden, seconded by Kelly Bennewitz to adjourn the meeting at 1:58 p.m. The motion carried.

/s/ Morgan Cadwalader
City Clerk, East Peoria, IL
CIMCO Secretary

**CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION
WEDNESDAY, DECEMBER 10, 2014
MCGILLACUDDY'S RESTAURANT, GALESBURG, ILLINOIS
5:30 P.M.**

CALL TO ORDER

President Ericka Gillenwater called the meeting to order at 5:40 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL OF OFFICERS

The following officers were present for roll call:

President Ericka Gillenwater, Vice President Jenny Hayden, Treasurer Pat Brown, Secretary Morgan Cadwalader, and Past President Janet Gray. Absent: None.

OTHER MEMBERS OF CIMCO PRESENT:

Kelly Bennewitz, Sue McMillan, Stefanie Rice, DeAnna Williams, Tracey Covert, Renee Gooderham, Linda Swartz, Lisa Monson, Janet Myers, and April Silver.

Present CIMCO Members introduced themselves to everyone in attendance.

APPROVAL OF THE AUGUST 13, 2014 MINUTES AND THE ANNUAL REPORT

A motion was made by Treasurer Pat Brown, seconded by Vice President Jenny Hayden, to approve the October 8, 2014 minutes. The motion carried.

TREASURER'S REPORT

Treasurer Pat Brown explained that Treasurer's Reports are done quarterly and that the next Quarterly Report would be at the next CIMCO meeting. Treasurer Brown gave an update on the status of the account. The Checking account has \$7,447.85 and the Saving Account has \$8,367.49. She explained that the audit for Fiscal Year 2013 is complete.

NEW BUSINESS

President Gillenwater announced the locations for the 2014-2015 CIMCO meetings. They are as follows:

December - Galesburg
February - Canton
April - West Peoria
June - Springfield (at 5:00 p.m. before the Back to Basics seminar)
August - Quincy
October - Peoria

A motion was made by Vice President Jenny Hayden, seconded by Kelly Bennewitz, to approve the CIMCO meeting locations for 2014-2015. The motion carried.

President Ericka Gillenwater and others discussed the Winter Seminar to be held in Oak Lawn, IL on January 29 and 30, 2015.

OTHER BUSINESS

Tracey Covert announced that she would be retiring on January 2, 2014. A Retirement Reception is planned for Friday, January 2, 2015 from 2:00-4:00 p.m. at City Hall. President Ericka Gillenwater announced that Tracey Covert would be given Honorary Member status at the next meeting.

President Ericka Gillenwater honored Past President Janet Gray with a plaque and gavel pendant in appreciation of her hard work and dedication to CIMCO.

Past President Janet Gray discussed a District 6 Director vacancy needing to be filled for the Municipal Clerks of Illinois. She asked for anyone interested to contact her.

HOLIDAY GIFT EXCHANGE

President Ericka Gillenwater announced that the Holiday Gift Exchange would take place after the conclusion of the meeting.

ADJOURNMENT

A motion was made by Vice President Jenny Hayden, seconded by Past President Janet Gray to adjourn the meeting at 6:04 p.m. The motion carried.

/s/ Morgan Cadwalader
City Clerk, East Peoria, IL
CIMCO Secretary

**CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION
WEDNESDAY, OCTOBER 8, 2014
MEDICI RESTAURANT, NORMAL, ILLINOIS
5:30 P.M.**

CALL TO ORDER

President Janet Gray called the meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL OF OFFICERS

The following officers were present for roll call:

President Janet Gray, Treasurer Pat Brown, Secretary Ericka Gillenwater. Absent: Vice President Susan Trevor, and Past President Kelli Bennewitz.

OTHER MEMBERS OF CIMCO PRESENT:

Tracey Covert, Renee Godderham, Mary Haynes, Beth Ball, Wendy Briggs, Rachelle Luety, Jenny Hayden, Sue McMillan, Morgan Cadwalader, Carole Stephens, Margaret **Hurd**, and April Silver.

APPROVAL OF THE TREASURER'S REPORT

A motion was made by Tracey Covert, seconded by Jenny Hayden, to accept the Treasurer's report and place on file. The motion carried.

APPROVAL OF THE AUGUST 13, 2014 MINUTES AND THE ANNUAL REPORT

A motion was made by Jenny Hayden, seconded by Carol Stevens, to approve the August 13, 2014 minutes and the report of officers and committees as presented in the annual report. The motion carried.

NEW BUSINESS

A motion was made by Ericka Gillenwater, seconded by Jennie Hayden, to approve the amendments to CIMCO standing rule, scholarship guidelines to Municipal Clerks of Illinois Institute and Academy. The recommendations were to change the scholarship application due date from July 20th to May 20th and to increase the 50/50 drawing from \$5 to \$10. The motion carried.

OTHER BUSINESS

President Grey announced that the venue for the Back to Basics seminar has been set and the committee for the program will meet prior to the December CIMCO meeting. She welcomed all members to help with the seminar.

REGOGNITION OF OFFICERS AND MEMBERS BY PRESIDENT

RECOGNITION OF 2013-2014 OFFICERS

Immediate Past President Kelli Bennewitz, Vice-President Susan Trevor, Secretary Ericka Gillenwater, and Treasurer Pat Brown.

RECOGNITION OF 2013-2014 COMMITTEE CHAIRS

Auditing Wendy Briggs, By-Laws Jenny Hayden, Historian Susan Trevor, Legislative Liaison Jeremy Reale, Membership Beth Ball, Mentoring Susan McMillan, Nomination Beth Ball, Programing Carol

Stephens, Publicity Susan Trevor, Scholarship Tracey Covert, Telephone Directory Kelli Bennewitz, Yearbook Sue McMillan.

RECOGNITION OF 2013-2014 HOSTESSES

December Janet Gray, Mike Graham, and Jeremy Reale, Rantoul and Thomasboro
2013 February Sue McMillan, Pekin
2014 April Linda Swartz and Cheryl Quandt, Decatur
2014 June 2014 Tracey Covert, Bloomington
August 2014 Susan Gehlbach and Joy Fulk, Lincoln
October 2014 Wendy Briggs, Normal

ELECTION OF OFFICERS

2014-2015 Officers

Ericka Gillenwater - President

Jenny Hayden - Vice President

Morgan Cadwalader - Secretary

Pat Brown - Treasurer

Nominations from the floor - None

A motion was made by Tracey Covert, seconded by Sue McMillan to close the nominations. The motion carried.

A motion was made by Tracy Covert, seconded by Beth Ball, to approve the 2014-2015 slate of officers. The motion carried.

OATH OF OFFICE

Immediate Past President Janet Gray gave the oath of office to the 2014-2015 officers.

RECOGNITION OF PAST PRESIDENT

President Ericka Gillenwater recognized Immediate Past President Janet Gray.

PRESIDENT'S AWARD

Past Present Janet Gray awarded Sue McMillan the President's Award for her diligent and hard work.

ELECTION OF NOMINATING COMMITTEE (1ST PERSON IS CHAIRPERSON)

President Ericka Gillenwater asked for nominations for Chair of the Nominating Committee. A motion was made by Beth Ball, seconded by Wendy Briggs to nominate Jenny Hayden as chair of the Nominating Committee. Hayden accepted. The motion carried.

A motion was made by Janet Gray, seconded by Pat Brown to nominate Sue McMillan and Beth Ball to the Nominating Committee. McMillan and Ball accepted. The motion carried.

A motion was made to close nominations by Beth Ball, seconded by Wendy Briggs. The motion carried.

A motion was made by Janet Gray, seconded by Pat Brown to accept the Nominating Committee as presented. The motion carried.

GENERAL ANNOUNCEMENTS

The Proposed 2014-15 Meeting Schedule was discussed. The proposed schedule is as follows:

December 10, 2014

February 11, 2015

April 8, 2015

June 25, 2015 (in conjunction with the seminar)

August 12, 2015

October TBD (Institute and Academy is October 11-16)

The next meeting is planned for the evening of December 10, 2014 in Galesburg. President Ericka Gillenwater provide details closer to the next meeting.

Treasurer Pat Brown discussed the Municipal Clerks of Illinois Raffle Tickets to be handed out after the meeting.

Carole Stephens was announced as the winner of the 50/50 Raffle Drawing.

ADJOURNMENT

A motion was made by Janet Gray, seconded by Rachelle Leuty to adjourn the meeting at 7:05 p.m. The motion carried.

Ericka Gillenwater
Deputy City Clerk, Galesburg IL
CIMCO Secretary

2014-2015 CIMCO COMMITTEES

<i>AUDITING:</i>	Wendy Briggs — Normal Chair
<i>BY-LAWS:</i>	Jenny Hayden — Quincy, Chair Morgan Cadwalader — East Peoria Billie Kruger - Savoy
<i>HISTORIAN:</i>	Susan Trevor — Monmouth
<i>LEGISLATIVE MASON:</i>	Jereny Reale - Thomasboro
<i>MEMBERSHIP:</i>	Beth Ball — Peoria Chair
<i>MENTORING:</i>	Sue McMillan — Pekin Chair
<i>NOMINATING:</i>	Jenny Hayden — Quincy Beth Ball — Peoria Sue McMillan - Pekin
<i>PROGRAM:</i>	Carol Stephens — West Peoria Chair
<i>PUBLICITY:</i>	Susan Trevor — Monmouth
<i>SCHOLARSHIP:</i>	Tracey Covert— Bloomington Chair
<i>TELEPHONE DIRECTORY:</i>	Kelli Bennewitz — Galesburg
<i>YEARBOOK</i>	Sue McMillan — Pekin

Town of

Normal

TO: CIMCO Membership
FROM: CIMCO Auditing Committee
RE: Annual Audit Report — FY — 2013-2014
DATE: October 6, 2015

In accordance with Rule 5(c) of the Standing Rules adopted by the Central Illinois Municipal Clerk's Organization, the Auditing Committee has conducted an audit of the accounts of the Treasurer for the fiscal year ended September 30, 2014.

A report of the Committee is as follows:

Checking Account — Washington Community Bank

Beginning Balance (October 1, 2013)	\$ 7,495.64
Receipts	\$ 1,350.00
Disbursements	\$ 1,641.38
Ending Balance (September 30, 2014)	\$ 7,204.26

Savings Account — Washington Community Bank

Beginning Balance (October 1, 2013)	\$6,298.75
Receipts	\$1,675.00
Interest	\$ 3.74
Disbursements	0
Ending Balance (September 30, 2014)	\$7,977.49

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45-4-q630

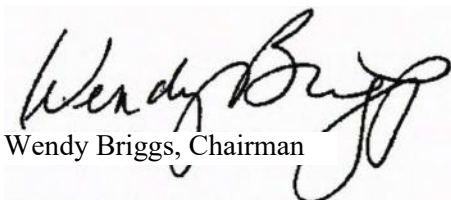
Committee Findings

Upon a complete review of the financial information provided, the Committee unanimously finds all account balances to be correct and in good order.

The Committee wishes to thank Pat Brown for her cooperation and assistance during this auditing process.

In consideration of the aforementioned findings, the Auditing Committee hereby submits this report to the membership of CIMCO for review and approval this 6th day of October, 2015.

Respectfully submitted

A handwritten signature in black ink that reads "Wendy Briggs". The signature is written in a cursive style with a large, stylized "B".

Wendy Briggs, Chairman

Auditing Committee — 2013-14

Wendy Briggs, Town of Normal
Mike Graham Village of Rantoul
Jim Nelson - Silvis



OFFICE OF THE CITY CLERK
CITY OF QUINCY
VIRGINIA HAYDEN, CMC

CITY HALL SUITE 129
730 MAINE STREET
QUINCY, IL 62301-4056

PHONE (217) 228-4510
FAX (217) 221-3664
JHayden@ci.quincy.il.us

TO: Ericka Gillenwater, CIMCO President
CIMCO Members

FROM: CIMCO By-Laws Committee
Jenny Hayden, Chairman — Quincy
Morgan Cadwalader — East Peoria
Billie Kruger — Savoy

Date: October 7, 2015

RE: 2015 Annual By-Laws Committee Report

The Committee did not make any revisions or recommendations to the By-Laws this past year.

We thank you for allowing us to serve you.

TO: Ericka Gillenwater
CIMCO President

FROM: CIMCO Nominating Committee

DATE: October 2, 2015

The Nominating Committee consisting of Jenny Hayden, Beth Ball, and Sue McMillan served for the year of 2014-2015. We thank you for the opportunity to serve on this committee.

We submit the following slate for your consideration and ask that the Secretary prepare election notices in accordance with the Election Policy for the Central Illinois Municipal Clerks Organization (CIMCO). The election will be held at the Annual Meeting in Peoria on October 22, 2015. The Committee will hear other nominations from the floor in addition to the slate being presented.

President:	Ericka Gillenwater
Vice President:	Jenny Hayden
Secretary:	Morgan Cadwalader
Treasurer:	Pat Brown

Please note that Janet Gray will occupy the Immediate Past President post without election.

Signed: Jenny Hayden, Chairman

TO: Ericka Gillenwater
CIMCO President

FROM: CIMCO Scholarship Committee

DATE: October 8, 2015

Scholarships were awarded for both the Back to Basics Seminar and the Municipal Clerks of Illinois Institute and Academy. April Silver of West Peoria was awarded a scholarship to the Back to Basics Seminar. Nancy Widlacki of Fairbury was awarded a full scholarship and Lisa Monson of Danville was awarded a half scholarship to the MCI Institute and Academy. Congratulations April, Nancy, and Lisa!

Signed and submitted: Morgan Cadwalader

Central Illinois Municipal Clerks Organization
ILION WAIT CRABEL MEMORIAL SCHOLARSHIP

SCHOLARSHIP PURPOSE AND INTENT

- The Central Illinois Municipal Clerks Organization will award Scholarships for attendance at the Municipal Clerks of Illinois Institute and Academy, with the first preference going to the Institute.
- The intent of the Scholarship is to provide an additional, higher level of education for Municipal Clerks and to provide such Clerk an opportunity to develop and maintain the high level of administrative experience needed for the successful operation of his/her office.
- Applicants must be an active current paid member of CIMCO, shall demonstrate need, and shall be a member of the Municipal Clerks of Illinois.
- Preference will be given to applicants needing full registration expense. Those needing partial assistance may apply and, if money is available, will be considered. Applications should apply to municipality first. Additional expenses (i.e., housing, additional meals, travel) will be the responsibility of the recipient and/or municipality.
- Scholarships granted must be used in the year awarded. (It is imperative the recipient attend the sessions once the deadline for registration has passed as registration fees will not be reimbursed to CIMCO.)
- The Executive Committee will administer the program with the selection process to be completed and announced at the August meeting.
- Those who wish to apply for the Scholarship must complete and return the application form as provided by CIMCO.
- The application form must be returned no later than **Friday, August 7, 2015**

Mail to: Morgan Cadwalader
City of East Peoria
100 S. Main Street
East Peoria, IL 61571

Or email to: morgancadwalader@cityofeastpeoria.com

- Questions may be addressed to Janet Gray at 217-892-6802 or J-Gray@village.rantoul.il.us

CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION
ILION WAIT CRABEL MEMORIAL SCHOLARSHIP

_____, do hereby make application for
 Scholarship assistance from the Ilion Wait Crabel Memorial Scholarship of CIMCO to be used
 for registration to the Municipal Clerks Institute & Academy.

1. Name _____

2. Title _____ Full Time _____ Part Time _____

3. Municipality _____

4. Municipal Address _____

5. City _____

6. Telephone (Home) _____ (Office) _____

7. I plan to be a participant in: Phase I _____ Phase H _____ Phase III _____ Academy _____

8. Population of Municipality _____

9. Date assumed present position _____

0. Other related governmental experience:

<u>Governmental Agency</u>	<u>Title</u>	<u>Years</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

0. Education (circle one) H.S. Grad 13 14 15 16 16+
Degree(s) _____
Other _____

1. Member of Central Illinois Municipal Clerks Organization? Yes _____ No _____

2. Member of State Clerk's Association? (MCI) Yes _____ No _____

3. Member of IIMC? Yes _____ No _____

15. Annual Salary: Full Time _____ Part Time _____
16. How much does your Municipality budget annually for:
 a) education _____
 b) conference/meetings _____
 c) travel _____
17. Have you applied to your Municipality for funds to attend the Municipal Clerks Institute?
 Yes _____ No _____
 Please explain the action taken on your request and by whom:

18. Amount your Municipality has agreed to provide for the Municipal Clerks Institute:

19. Have you received any other scholarship for this session of the Institute? Yes _____
 No _____ If so, describe the source (e.g. State Organization or IIMC or local) and
 amount awarded. Amount _____ Source _____
20. Have you received a CLMCO Crabel Scholarship award before in a previous year?
 Yes _____ No _____ Year(s) _____
21. What municipal economic/financial factors should the Committee consider in assessing
 your need for this Scholarship? _____

22. Do you intend to complete the remaining phases to complete the basic institute?
 Yes _____ No _____
23. I understand if a Scholarship is awarded to me it must be used for the year awarded at the
 Municipal Clerk Institute. Yes _____ No _____
24. I do hereby attest that the information submitted with is application is true and correct to
 the best of my knowledge.
 Date _____ Signature of Applicant _____

Other scholarships available: MCI and IIMC (contact your State Director for further information on these scholarships)



NOTICE OF ELECTION OF OFFICERS

Notice is hereby given that the Central Illinois Municipal Clerks Organization (CIMCO) will conduct an Election of Officers at its Annual Meeting, to be held on Thursday, October 22, 2015, 5:00 pm in Peoria, Illinois. The Annual Meeting will follow the dinner.

Nominations from the floor will be in order for the offices of President, Vice President, Secretary and Treasurer for 2015-16.

Nominators and Candidates must be duly paid members of CIMCO for fiscal year 2015-16, and be a Municipal Clerk, Deputy Clerk or Assistant Clerk.

In the event two or more candidates for an office are nominated, each nominator may give a one to two minute speech on behalf of their candidate. Candidates may address the assembly no more than two minutes.

The office of President will be voted first, then Vice President, Secretary and lastly, Treasurer.

If there is but one candidate for an office, votes will be voice. If there is more than one candidate for a particular office, votes will be by ballot. The President shall appoint judges to help conduct the election.

Those having questions are encouraged to contact the President at 309-3453611.

Sincerely,

Ericka Gillenwater
Deputy City Clerk, City of Galesburg
CIMCO President

Dated October 2, 2015



City of Galesburg

Operating Under Council — Manager Government Since 1957

Dear CIMCO Members,

I would like to take this opportunity to thank all of the members of CIMCO for allowing me to serve as President of this outstanding organization. Those of you who may not know me I would like to tell you a little about myself. I have worked for the City of Galesburg for 10 years. I started in the City Clerk's office as a secretary for City Clerk Anita Carlton. Anita was one of the founding members of CIMCO and I had the honor of being mentored by her at the beginning of my career. When Anita was planning on retiring she made the smart decision to hire Kelli Bennewitz as her Deputy a year prior to when I came on board. When Kelli ran for office in 2009 she appointed me as her Deputy. I have had the privilege of working for two outstanding City Clerks that understand the importance of continuing education for them as well as for the Deputy City Clerk.

This would lead me to my next point; CIMCO is invaluable to what I do and is recognized by the Municipal Clerks of Illinois for their expertise in the duties of the City Clerk's office. We were again asked to host the "Back to Basics" seminar for the fourth time which will be held in Springfield on July 25-26, 2015. If any of you have not attended this seminar I highly recommend it. It is full of excellent information that every Clerk needs to know.

I would also like to extend a big THANK YOU to the 2013-2014 CIMCO board, Vice President Susan Trevor, Treasurer Pat Brown and especially President Janet Grey. She was an exceptional President for CIMCO and I have some rather large shoes to fill. I would also like to thank everyone who serves on a committee for our organization I appreciate all of the hard work that you do.

Additionally, I want to introduce the 2014-2015 CIMCO board, Vice President Jenny Hayden, Treasurer Pat Brown, Secretary Morgan Cadwalader and Immediate Past President Janet Grey. I look forward to working with all of you this upcoming year.

I would encourage everyone to attend our CIMCO meetings when they can and consider hosting a meeting or getting involved with a committee. The education as well as the relationships that you develop far exceeds the time and commitment you will expend. Again, thank you for the opportunity to serve as CIMCO president. I am looking forward to an exciting year.

Sincerely,

Ericka Gillenwater

Ericka Gillenwater
President, CIMCO

PRESIDENTIAL AWARD

1989	Carol Moss Robert Arnold East Peoria Berta Dinkins. East Peoria	Washington
1990	Mary Haynes	Peoria
1991	Penny Bright	Delavan
1992	Anita Carlton	Galesburg
1993	Theresa Kehl	Assumption
1994	Sharon Crabel	Chillicothe
1995	Melodee Rudolph	Lewistown
1996	Guydeen Roos	Peoria
1997	Melanie Riggs	Lincoln
1998	Melanie Riggs	Lincoln
1999	Sue McMillan	Pekin
2000	Beth Ball Joyce Hopping	Peoria Galesburg
2001	Melanie Riggs	Lincoln
2002	Mary Haynes	Peoria
2003	Berta Dinkins Carol Moss	East Peoria Washington
Honorable Mention	Paula Smart	East Peoria
2004	Janet Myers	Danville
2005	Phyllis Clark	Urbana
2006	Paula Smart	East Peoria
2007	Kathy Mizer	Forsyth
2008	Janet Myers	Danville
2009	Kelli Bennewit	Galesburg
2010	Mary Haynes	Peoria
2011	Janet Myers	Danville
2012	Beth Ball	Peoria
2013	Kelli Bennewitz Janet Myers	Galesburg Danville
2014	Sue McMillan	Pekin

PAST PRESIDENTS

<i>1988-1989</i>	Mary Haynes	Peoria
<i>1989-1990</i>	Anita Carlton	Galesburg
<i>1990-1991</i>	Carol Moss	Washington
<i>1991-1992</i>	Theresa Kehl	Assumption
<i>1992-1993</i>	Sharon Crabel	Chillicothe
<i>1993-1994</i>	Penny Bright	Delavan
<i>1994-1995</i>	Janet Winship	Cuba
<i>1995-1996</i>	Sandra Murphy	Kewanee
<i>1996-1997</i>	Cheryl Lehman	Forsyth
<i>1997-1998</i>	David Fever	El Paso
<i>1998-2000</i>	Phyllis Clark	Urbana
<i>2000-2001</i>	Sue McMillan	Pekin
<i>2001-2002</i>	Janet Myers	Danville
<i>2002-2003</i>	Janet Myers	Danville
<i>2003-2005</i>	Susan Bachman	Roanoke
<i>2005-2006</i>	Beth Ball	Peoria
<i>2006-2007</i>	Paula Smart	East Peoria
<i>2007-2008</i>	Paula Smart	East Peoria
<i>2008-2009</i>	Kathy Mizer	Forsyth
<i>2009-2010</i>	Karla Daubs	Mason City
<i>2010-2011</i>	Kelli Bennewitz	Galesburg
<i>2011-2012</i>	Kelli Bennewitz	Galesburg
<i>2012-2014</i>	Janet Gray	Rantoul
<i>2014-2015</i>	Erick Gillenwater	Galesburg

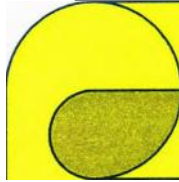
CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION CHARTER MEMBERS

Chartered September 8, 1998 and November 9, 1988

1. Penny L. Bright - City of Delavan
2. Mary L. Haynes - City of Peoria *
3. Harriett Anderson - Village of Morton *
4. Chris Pitts - Village of Bayview Gardens *
5. Robert L. (Lindy) Arnold - City of East Peoria *
6. Veona (Berta) Dinkins - City of East Peoria *
7. Wendelilyn Briggs - City of Normal
8. Marianne Edwards - City of Normal **
9. Margaret Quinley - City of Lexington *
10. Camilla Winterland - City of Chenoa *
11. Nancy Whites - City of Canton *
12. Anita Carlton - City of Galesburg *
13. Susan Cramer - City of Peoria (not with city)
14. Vicki Crum - Village of Marquette Heights *
15. Patricia Ehrhart - Neoga *
16. Marion Swendsen - Village of Peoria Heights *
17. Lucille Gibson - City of Macomb **
18. Adela M. Foster - Village of Maquon **
19. Margaret J. Anderson - City of Gibson **
20. Phyllis Sands - City of Decatur **
21. Linda Granger - City of Carthage *
22. Francis Welch - City of Colchester *
23. Joyce A. Hopping - City of Galesburg *
24. Ruth Gaskell - City of Marquette Heights *
25. Joan Steffen - City of Goodfield *
26. Sandy Lancaster - City of Minier *
27. Mary Howerter - City of Havana *
28. Carol Moss - City of Washington *
29. Ilion Crabel - City of Chillicothe **
30. Sharon Crabel - City of Chillicothe *
31. Earlene Nelson - City of Bloomington *
32. Elmo C. Ferrenburg - City of Monmouth *
33. Lydia West - City of Monmouth *

* retired

** deceased



HONORARY MEMBERS

<i>Ilion Crabel</i>	<i>Chillicothe - Charter Member (deceased)</i>
<i>Robert Arnold</i>	<i>East Peoria - Charter Member</i>
<i>Vicki Crum</i>	<i>Marquette Heights - Charter Member</i>
<i>Marianne Edwards</i>	<i>Normal - Charter Member (deceased)</i>
<i>Earlene Nelson</i>	<i>Bloomington - Charter Member</i>
<i>Joan Steffen</i>	<i>Goodfield - Charter Member</i>
<i>Cheryl Lehman</i>	<i>Forsyth (2002)</i>
<i>Sharon Gibson</i>	<i>Bloomington (2002) (deceased)</i>
<i>Norma Graves</i>	<i>Springfield (2003)</i>
<i>Juanita Josserand</i>	<i>Lincoln (2003)</i>
<i>Cindy Cody</i>	<i>Springfield (2003)</i>
<i>Joyce Hopping</i>	<i>Galesburg - Charter Member (2003)</i>
<i>Patricia Ehrhart</i>	<i>Neoga (2003)</i>
<i>Sandra Murphy</i>	<i>Kewanee (2005)</i>
<i>Anita Carlton</i>	<i>Galesburg (2009)</i>
<i>Carol Moss</i>	<i>Washington (2009)</i>
<i>Berta Veona Dinkins</i>	<i>East Peoria (2010)</i>
<i>Nancy Whites</i>	<i>Canton (2010)</i>
<i>Ann Frels</i>	<i>Normal (2011)</i>
<i>Mary Haynes</i>	<i>Peoria (2012)</i>
<i>Janet Myers</i>	<i>Danville (2013)</i>
<i>Paula Smart</i>	<i>East Peon (2013)</i>
<i>Kathy Mizer</i>	<i>Forsyth (2014)</i>
<i>Sharon Crabel</i>	<i>Chillicothe (2014)</i>
<i>Linda Swartz</i>	<i>Decatur (2015)</i>
<i>Tracey Covert</i>	<i>Bloomington (2015)</i>
<i>Carole Stephens</i>	<i>West Peoria (2015)</i>

LAST NAME	FIRST NAME	ADDRESS	CITY	TITLE
Balbinot	Marty	227 W Main	Havana IL 62644	City Clerk
Ball	Beth	419 Fulton Street, Room 401	Peoria IL 61602	City Clerk
Bennewitz	Kelli	55 West Tompkins Street, P O Box 1387	Galesburg IL 61401	City Clerk
Brandstatter	Diana	627 E High Street	Hennepin IL 61327	Village Clerk
Briggs	Wendy	11 Uptown Circle	Normal IL 61761	City Clerk
Bright	Penny	219 Locust Street, P O Box 590	Delavan IL 61734	City Clerk
Briney	Stacey	220 W Washington	Rushville IL 62681	City Clerk
Brown	Pat	301 Walnut Street	Washington IL 61571	City Clerk
Cadwalader	Morgan	100 S Main Street	East Peoria IL 61611	City Clerk
Cantwell	Barbara	122 N Franklin	Toulon IL 61483	Deputy City Clerk
Carter	Erica	120 E Progress, P O Box 139	Arthur IL 61911	Deputy Village Clerk
Clinard	Becky	110 W Walnut Street	Oglesby IL 61348	City Clerk
Collins	Terasa	17 W Main Street	Danville IL 61832	Deputy City Clerk
Coon	Stacy	309 S 2nd, P O Box 257	San Jose IL 62682	Village Clerk
Covert	Tracey	109 E Olive Street, P O Box 3157	Bloomington IL 61702-3157	City Clerk
Crabel	Sharol	908 E Second Street	Chillicothe IL 61523	City Clerk
Daubs	Karla	145 S Main Street	Mason City IL 62664	City Clerk
DeFries	Brenda	201 W Locust Street, P O Box 228	Fairbury IL 61739	City Clerk
DeVore	Marsha	P O Box 299	Illioopolis IL 62539	Village Clerk
Dey	Lucinda (Cindy)	115 N Main	Taylorville IL 62568	Deputy Clerk
Edwards	Melinda	401 E Third Street	Kewanee IL 61443	City Clerk
Engleman	Dorothy	P O Box 235	Fithian IL 61844	Village Clerk
Falk	Melanie	232 E Jackson	Macomb IL 61455	City Clerk
Fascian	Carolyn	1515 N Norwood Blvd	Peoria IL 61604	Village Clerk
Fulk	Joy	700 Broadway, P O Box 509	Lincoln IL 62656	Deputy Clerk
Gehlback	Susan	700 Broadway, P O Box 509	Lincoln IL 62656	City Clerk
Gillenwater	Ericka	55 West Tompkins Street, P O Box 1387	Galesburg IL 61401	Deputy City Clerk
Gooderham	Renee	109 E Olive Street, P O Box 3157	Bloomington IL 61702-3157	Chief Deputy City Clerk
Graham	Mike	PO Box 982	Rantoul IL 61866	Village Clerk
Gray	Janet	333 S Tanner Street	Rantoul IL 61866	Deputy Village Clerk
Greene	Maureen	1002 N Main, P O Box 200	Vermont IL 61484	Village Clerk
Hayden	Jenny	730 Maine	Quincy IL 62301	City Clerk
Haynes	Mary	4615 N California Avenue	Peoria IL 61614	Honorary Member
Johnson	Deborah	401 E Third Street	Kewanee IL 61443	Deputy City Clerk
Kerber	Norma	16 N 4th Street	Chatsworth IL 60921	Town Clerk
Klein	Terry	120 E Third Street	Pana IL 62557	City Clerk
Krueger	Billie	611 N Dunlap Avenue	Savoy IL 61874	Village Clerk
Leese	Kimberly	611 N Dunlap Avenue	Savoy IL 61874	Deputy Village Clerk
Leuty	Rachelle	11 Uptown Circle	Normal IL 61761	Deputy City Clerk
Lewis	Lori	PO Box 38	Deer Creek IL 61733	Village Clerk
McMillan	Sue	111 S Capitol Street	Pekin IL 61554	City Clerk
Miter	Kathy	301 S Route 51	Forsyth IL 62535	Village Clerk
Monson	Lisa	17 W Main Street	Danville IL 61832	City Clerk
Moss	Carol	204 N Spruce	Washington IL 61571	Honorary Member
Myers	Janet	1322 Chandler	Danville IL 61832	Honorary Member
Nelson	Jim	121 11th Street	Silvis IL 61282	City Clerk
Nohl	Joseph	120 N Main Street	Morton IL 61550	Village Clerk
Pavley-Ruck	Diana	2 N Main	Canton IL 61520	City Clerk
Peabody	Pam	115 N Main	Taylorville IL 62568	City Clerk
Perrine	Jennifer	120 E Progress, P O Box 139	Arthur IL 61911	Village Clerk
Pincock	Ranae	PO Box 108	Mapleton IL 61547	Village Clerk
Quandt	Cheryl	One Gary K. Anderson Plaza	Decatur IL 62523	Deputy City Clerk
Reale	Jeremy	101 W Main, P O Box 488	Thomasboro IL 61878	Village Clerk
Rice	Stefanie	419 Fulton Street, Room 401	Peoria IL 61602	Chief Deputy City Clerk
Ruch	Brian "Petie"	105 W 3rd Street	Beardstown IL 62618	City Clerk
Slavik	Vickie	201 N State Street	Westville IL 61883	Village Clerk
Stephens	Carole	2506 W Rohmann Avenue	West Peoria IL 61604	City Clerk
Swartz	Linda	#1 Gary K Anderson Plaza	Decatur IL 62523	City Clerk
Trevor	Susan	100 E Broadway	Monmouth IL 61462	City Clerk
VanDerSnick	Brooke	107 W Main Street, P O Box 614	Atkinson IL 61235	Village Clerk
Wetzel	Donna	500 E Robert Street, P O Box 259	Colchester IL 62326	City Clerk
White	Chris	120 E Attica Street	Rossville IL 60963	Village Clerk



CONGRATULATIONS

Please join us in congratulating Tracey Covert on her retirement and thanking her for her many years of public service:

Retirement Reception
Friday, January 2
2-4 pm
City Hall - Fish Bowl



Bloomington City Clerk Tracey Covert hands out Freedom of Information Act forms in 2013 at City Hall. Covert is retiring Jan. 2 after 33 years in public service.

[Enlarge Photo](#)

BLOOMINGTON — Bloomington City Clerk Tracey Covert is retiring after 33 years of public service, the city announced Monday.

Her last day on the job will be Jan. 2.

"When I came to the city in 1994, the city's population was 54,000," Covert said in a statement. "Now the population exceeds 80,000. My time in public service has been filled with many opportunities and challenges, and I feel good about my achievements and those of this community."

She declined an interview with The Pantagraph Monday, but City Manager David A. Hales said that is in keeping with her character.

"She doesn't relish being in the spotlight," he said. "She likes doing her work and doing it well; kind of behind the scenes, in support of the mayor, council, the manager and the directors of the city."

Hales noted Covert's dedication and passion for her job.

"She's a very hard worker and puts in many long hours, as many of the city employees have had to because of limited resources but an ever-increasing workload for all of us to accomplish and deal with day in and day out," Hales said.

"Often times, she was the last one to leave the office at night. I've heard many, many examples of how she worked on council minutes over the weekends."

Covert had a reputation of being one of the most knowledgeable and most respected city clerks in the state, Hales said.

"She just has an incredible memory that includes knowledge of documents and actions at past council events," Hales said. "If you gave her a little time she'd be able to recall the document or refer you to something just because of her long tenure and knowledge about all that has transpired with Bloomington city government over the past 20 years, and 13 years prior to that with McLean County."

Mayor Tad Renner also praised what he described as her diligent service to the city.

"Her competence and expertise are unparalleled. She has a vast reservoir of knowledge that continues to astound me," he said.

Covert began as city clerk in Bloomington in 1994. Prior to that, she worked for McLean County Information Services as records manager. She holds a bachelor's degree in social work from Illinois State University.

She subsequently earned a certified records manager accreditation from the Institute of Certified Records Managers, her certified municipal clerk title from the International Institute of Municipal Clerks and her registered municipal clerk designation from the Municipal Clerks of Illinois.

Covert also taught classes in records management for various agencies over the years.

A reception for Covert will be in January. A search for a new city clerk will begin soon.

"It certainly is going to be very difficult to fill Tracey's shoes," Hales said. "There's no way you immediately replace that institutional knowledge and the memory she has."

In Loving Memory

*Dakota Taylor grandson of
Susan Trevor
City Clerk of Monmouth*

*Father of Janet Gray
Deputy Clerk Village of Rantoul*

*Ray McMillan husband of
Sue McMillan
City Clerk of Pekin*