

**Central Illinois Municipal  
Clerks Organization  
Annual Meeting**



**Wednesday, October 19, 2016**

**5:00 p.m.**

**East Peoria, Illinois**

**Central Illinois Municipal Clerks Organization**  
**Wednesday, October 19, 2015**  
**5:00 PM**

**Johnny's Italian Steakhouse, 101 Holiday Street, East Peoria, Illinois**

1. Call to Order by President Ericka Gillenwater
2. Pledge of Allegiance
3. Roll Call of Officers
4. Distribution of Annual Report
5. Approval of Minutes of the Meeting held August 10, 2016
6. Approval of the Treasurer's Report
7. Approval of Report of Officers and Committees as Presented in the Annual Report.
8. Unfinished Business
9. New Business
10. Other Business
11. Recognition of Officers and Members by President
  - A. Recognition of 2015-2016 Officers
    - i. Immediate Past President — Janet Gray, Rantoul
    - ii. Vice President — Jenny Hayden, Quincy
    - iii. Secretary — Morgan Cadwalader, East Peoria
    - iv. Treasurer — Pat Brown, Washington
  - B. Recognition of 2015-2016 Committee Chairs
    - i. Auditing — Wendy Briggs, Normal
    - ii. By-Laws — Jenny Hayden, Quincy
    - iii. Historian — Susan Trevor, Monmouth

- iv. Legislative Liaison — Jeremy Reale, Thomasboro
- v. Membership — Beth Ball, Peoria
- vi. Mentoring — Susan McMillan, Pekin
- vii. Nomination — Beth Ball, Quincy
- viii. Programing — Carol Stephens, West Peoria
- ix. Publicity — Susan Trevor, Monmouth
- x. Scholarship — Tracey Covert, Bloomington
- xi. Telephone Directory — Kelli Bennewitz, Galesburg
- xii. Yearbook — Sue McMillan, Pekin

C. Recognition of 2015-2016 Hostesses

- i. December 2015 —Kelli Bennewitz and Ericka Gillenwater, Galesburg
- ii. February — Wendy Briggs, Normal
- iii. April — Diana Pavley-Rock, Canton
- iv. June — Susan Trevor, Monmouth
- v. August — Susan Gehlbach, Lincoln
- vi. October — Morgan Cadwalader, East Peoria

D. 2015-2016 President's Award Presentation

12. Election of Officers for 2016-2017

- A. Report of Nominating Committee
- B. Open Nominations from the Floor
- C. Motion to close nominations
- D. Motion to accept slate of officers for 2015-2016 as presented

13. Oath of Office Administered to New Officers

14. Election of Nominating Committee (1st person is chairman)

A. Motion to close nominations

B. Motion to accept Nominating Committee as presented

15. General Announcements

A. Proposed 2016-17 Meeting Schedule:

December 14, 2016

February 8, 2017

April 12, 2017

June 14, 2017

August 9, 2017

October 11, 2017

16. Adjourn

**CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION  
THURSDAY, OCTOBER 22, 2015  
HOKKAIDO RESTAURANT, PEORIA, ILLINOIS  
5:00 P.M.**

**CALL TO ORDER**

President Erica Gillenwater called the meeting to order at 5:10 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF OFFICERS**

The following officers were present for roll call:

President Ericka Gillenwater, Vice President Jenny Hayden, Treasurer Pat Brown, Secretary Morgan Cadwalader, and Past President Janet Gray. Absent: None.

**OTHER MEMBERS OF CIMCO PRESENT:**

Susan Trevor, Tracey Covert, Lisa Monson, Wendy Briggs, Angie Huonker, Sue McMillan, Margaret Hurd, Beth Ball, April Silver, Carole Stephens, and Stefanie Rice.

President Gillenwater led introductions of those present.

**DISTRIBUTION OF ANNUAL REPORT**

A motion was made by Past President Gray, seconded by Susan Trevor, to accept the Annual Report. The motion carried.

**APPROVAL OF THE AUGUST 12, 2015 MINUTES**

A motion was made by Vice President Hayden, seconded by Beth **Ball**, to approve the August 12, 2015 minutes as amended. The motion carried.

**APPROVAL OF THE TREASURER'S REPORT**

Treasurer Brown gave an update of the checking and savings accounts.

A motion was made by Vice President Hayden, seconded by Wendy Briggs, to accept the Treasurer's report and place on file. The motion carried.

**APPROVAL OF REPORT OF OFFICERS AND COMMITTEES AS PRESENTED IN THE ANNUAL REPORT**

A motion was made by Wendy Briggs, seconded by Past President Gray, to approve the report of officers and committees as presented in the annual report. The motion carried.

**UNFINISHED BUSINESS**

Those present discussed recommendations for awarding honorary membership in CIMCO. Carole Stephens will be honored as honorary member at the December 2015 meeting.

A motion was made by Tracey Covert, seconded by Beth Ball to approve the honorary CIMCO membership of Linda Swartz, retired clerk from Decatur. The motion carried.

President Gillenwater presented those clerks present with CIMCO pins with the new logo.

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**NEW BUSINESS/OTHER BUSINESS**

Janet Gray was elected President of the Municipal Clerks of Illinois. Those present congratulated Janet.

Brian "Petie" Ruch received the Ilion Crabel Award.

The MCI Winter Seminar will be held in Bloomington on January 28-30, 2015 at the Eastland Suites Hotel & Conference Center.

**REGOGNITION OF OFFICERS AND MEMBERS BY PRESIDENT**

**REGOGNITION OF 2014-2015 OFFICERS**

President Gillenwater recognized Immediate Past President Janet Gray, Vice-President Jenny Hayden, Secretary Morgan Cadwalader, and Treasurer Pat Brown and present them gifts.

**REGOGNITION OF 2014-2015 COMMITTEE CHAIRS**

Present Gillenwater recognized the Committee Chair; Auditing Wendy Briggs, By-Laws Jenny Hayden, Historian Susan Trevor, Legislative Liaison Jeremy Reale, Membership Beth Ball, Mentoring Susan McMillan, Nomination Jenny Hayden, Programing Carol Stephens, Publicity Susan Trevor, Scholarship Tracey Covert, Telephone Directory Kelli Bennewitz, and Yearbook Sue McMillan and presented them gifts.

**REGOGNITION OF 2014-2015 HOSTESSES**

President Gillenwater recognized the Hostesses and presented them gifts.

December 2014 Kelli Bennewitz and Ericka Gillenwater, Galesburg

February 2015 Diana Pavley-Rock, Canton

April 2015 Carole Stephens, West Peoria

June 2015 Back to Basics Seminar, Springfield

August 2015 Jenny Hayden, Quincy

October 2015 Beth Ball, Peoria

**2014-2015 PRESIDENT'S AWARD PRESENTATION**

President Gillenwater awarded the 2014-2015 President's Award to Janet Gray. She spoke of Janet Gray's work in the Back to Basics Seminar, MCI and with CIMCO. She was the first Deputy Clerk to be elected President of MCI.

**ELECTION OF OFFICERS**

Beth Ball announced the slate of officers that were nominated.

2015-2016 Officers

Ericka Gillenwater - President

Jenny Hayden - Vice President

Morgan Cadwalader - Secretary

Pat Brown - Treasurer

President Gillenwater asked for nominations from the floor three times. There were none

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A motion was made by Susan Trevor, seconded by Pat Brown to close the nominations. The motion carried.

A motion was made by Janet Gray, seconded by April Silver, to approve the 2015-2016 slate of officers. The motion carried.

**OATH OF OFFICE**

Immediate Past President Janet Gray gave the oath of office to the 2015-2016 officers.

**ELECTION OF NOMINATING COMMITTEE (1ST PERSON IS CHAIRPERSON)**

President Ericka Gillenwater asked for nominations for Chair of the Nominating Committee. A motion was made by Pat Brown, seconded by Jenny Hayden to nominate Beth Ball as chair of the Nominating Committee. Beth Ball accepted. The motion carried.

A motion was made by Janet Gray, seconded by Beth Ball to nominate April Silver to the Nominating Committee. April Silver accepted. The motion carried.

A motion was made by Wendy Briggs, seconded by Jenny Hayden to nominate Sue McMillan to the Nominating Committee. Sue McMillan accepted. The motion carried.

A motion was made to close nominations and accept the nominating committee as presented by Beth Ball, seconded by Sue McMillan. The motion carried.

**GENERAL ANNOUNCEMENTS**

The Proposed 2015-16 Meeting Schedule was discussed. The proposed schedule is as follows:

December 9, 2015

February 10, 2016

April 13, 2016

June 8, 2016

August 10, 2016

October TBD (Institute and Academy is the same week as normally scheduled)

The next meeting is planned for the evening of December 9, 2015 in Galesburg. President Ericka Gillenwater provide details closer to the next meeting.

**ADJOURNMENT**

A motion was made by Pat Brown, seconded by Wendy Briggs to adjourn the meeting at 5:45 p.m. The motion carried.

Morgan Cadwalader  
City Clerk, East Peoria IL  
CIMCO Secretary

**CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION  
WEDNESDAY, DECEMBER 9, 2015  
FIG'S ITALIAN STEAKHOUSE, GALESBURG, ILLINOIS  
5:30 P.M.**

**CALL TO ORDER**

President Ericka Gillenwater called the meeting to order at 5:32 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF OFFICERS**

The following officers were present for roll call:

President Ericka Gillenwater, Past President Janet Gray, and Secretary Morgan Cadwalader. Absent: Vice President Jenny Hayden and Treasurer Pat Brown.

**OTHER MEMBERS OF CIMCO PRESENT:**

Kelly Bennewitz (Galesburg), Beth Ball (Peoria), Mary Haynes (retired - Peoria), Karla Daubs (Mason City), April Silver (West Peoria), Renee Gooderham (Bloomington), Margaret Hurd (Chillicothe), Susan Trevor (Monmouth), and Tracey Covert (retired - Bloomington).

**OTHERS PRESENT:**

Brooke Heiser, Abby Slagel, and Brad Nolden from Galesburg.

CIMCO Members and others present introduced themselves to everyone in attendance.

**APPROVAL OF THE OCTOBER 22, 2015 MINUTES**

A motion was made by Beth Ball, seconded by Past President Janet Gray, to approve the October 22, 2015 minutes. The motion carried.

**TREASURER'S REPORT**

Treasurer Pat Brown will present the quarterly report at the February 2016 meeting.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

President Gillenwater distributed the 2015-2016 CIMCO Directory and announced the locations for the 2015-2016 CIMCO meetings that are included in the Directory. The locations are as follows:

December 2015 - Galesburg  
February 2016 - Normal  
April 2016 - Canton  
June 2016 - Monmouth  
August 2016 - Lincoln  
October 2016 - East Peoria

President Ericka Gillenwater and others discussed the Winter Seminar to be held in Bloomington, IL on January 28 and 29, 2016.



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President Gillenwater explained that Carole Stephens will be recognized as an Honorary CIMCO Member at a future meeting.

**OTHER BUSINESS**

President Gillenwater explained that Brenda DeFries is retiring and she will be recognizing her at her retirement party with a proclamation.

There was a discussion about the Municipal Clerks of Illinois and issues with points being allowed for the MCI Institute.

**HOLIDAY GIFT EXCHANGE**

President Ericka Gillenwater announced that the Holiday Gift Exchange would take place after the conclusion of the meeting.

**ADJOURNMENT**

A motion was made by Beth Ball, seconded by Past President Janet Gray to adjourn the meeting at 5:44 p.m. The motion carried.

/s/ Morgan Cadwalader  
City Clerk, East Peoria, IL  
CIMCO Secretary

**CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION  
WEDNESDAY, FEBRUARY 10, 2016  
TOWN OF NORMAL CITY HALL, NORMAL, ILLINOIS  
12:00 P.M.**

**CALL TO ORDER**

President Erica Gillenwater called the meeting to order at 12:32 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF OFFICERS**

The following officers were present for roll call:

President Ericka Gillenwater, Vice President Jenny Hayden, Treasurer Pat Brown, and Past President Janet Gray. Absent: Secretary Morgan Cadwalader.

**OTHER MEMBERS OF CIMCO PRESENT:**

Renee Gooderham, Tracey Covert, Karla Daubs, Diana Pavley-Rock, Sue McMillan, Angie Huonker, Wendy Briggs, Kelli Bennewitz

**APPROVAL OF THE DECEMBER 9, 2015 MINUTES**

A motion was made by Past President Janet Gray, seconded by Vice President Jenny Hayden, to approve the December 9, 2015 minutes. The motion carried.

**APPROVAL OF THE TREASURER'S REPORT**

Treasurer Brown gave an update of the checking and savings accounts for the time period October 1, 2015, through December 31, 2015.

A motion was made by Vice President Hayden, seconded by Wendy Briggs, to accept the Treasurer's report and place on file. The motion carried.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS/ANNOUNCEMENTS**

Recognition of Carole Stephens as an Honorary CIMCO member will take place at the next meeting.

MCI Spring Seminar will be held April 21-22, 2016, in Fairview Heights.

MCI Summer Seminar will be held July 14-16, 2016, in Naperville.

The next meeting will be held in Canton in April. More details will be presented closer to the meeting.

**ADJOURNMENT**

A motion was made by Vice President Jenny Hayden, seconded by Wendy Briggs to adjourn the meeting at 12:46 p.m. The motion carried.

Kelli R. Bennewitz  
City Clerk, Galesburg, IL

**CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION  
WEDNESDAY, APRIL 13, 2016  
101 EAST ELM STREET (BISTRO 101), CANTON, ILLINOIS  
5:30 P.M.**

**CALL TO ORDER**

President Erica Gillenwater called the meeting to order at 6:09 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF OFFICERS**

The following officers were present for roll call:

President Ericka Gillenwater, Treasurer Pat Brown, and Secretary Morgan Cadwalader. Absent: Vice President Jenny Hayden and Past President Janet Gray.

**OTHER MEMBERS OF CIMCO PRESENT:**

Marty Balbinot, Stacey Briney, Susan Trevor, Stefanie Rice, Carole Stephens, Diana Pavely-Rock, Margaret Hurd, April Silver, Kelli Bennewitz, and Sue McMillan.

**APPROVAL OF THE February 10, 2016 MINUTES**

A motion was made by April Silver, seconded by Kelli Bennewitz, to approve the February 10, 2016 minutes. The motion carried.

**APPROVAL OF THE TREASURER'S REPORT**

Treasurer Brown gave an update of the checking and savings accounts for the time period January 1, 2016 through March 31, 2016.

A motion was made by Kelli Bennewitz, seconded by April Silver, to accept the Treasurer's report and place on file. The motion carried.

**UNFINISHED BUSINESS**

President Gillenwater recognized Carole Stephens as an Honorary CIMCO Member by reading and presenting her a proclamation for her service.

President Gillenwater explained that CIMCO needs to form the Back to Basics Committee members. President Gillenwater asked for volunteers for the Committee. There was a discussion about moving the Back to Basics Seminar to Bloomington.

**NEW BUSINESS/ANNOUNCEMENTS**

MCI Spring Seminar will be held April 21-22, 2016, in Fairview Heights.

IML Lobby Day will be held Wednesday, May 4, 2016 in Springfield.

MCI Summer Seminar will be held July 14-16, 2016, in Naperville.

The next meeting will be held in Monmouth in June. More details will be presented closer to the meeting.

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**ADJOURNMENT**

A motion was made by Kelli Bennewitz, seconded by Treasurer Pat Brown to adjourn the meeting at 6:21 p.m. The motion carried.

Morgan R. Cadwalader  
City Clerk, East Peoria, IL

**CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION**  
**WEDNESDAY, JUNE 8, 2016**  
**1201 WEST BROADWAY (CERAR'S BARNSTORMER RESTAURANT), MONMOUTH, ILLINOIS**  
**5:00 P.M.**

**CALL TO ORDER**

President Erica Gillenwater called the meeting to order at 5:00 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF OFFICERS**

The following officers were present for roll call:

President Ericka Gillenwater, Vice President Jenny Hayden, and Secretary Morgan Cadwalader. Absent: Treasurer Pat Brown and Past President Janet Gray.

**OTHER MEMBERS OF CIMCO PRESENT:**

Susan Trevor, Tracey Covert, Diana Pavely-Rock, and Sue McMillan.

**APPROVAL OF THE APRIL 13, 2016 MINUTES**

A motion was made by Susan Trevor, seconded by Sue McMillan, to approve the April 13, 2016 minutes. The motion carried.

**APPROVAL OF THE TREASURER'S REPORT**

Secretary Cadwalader read an update from Treasurer Brown of the checking and savings accounts for the time period as of the beginning of June. The official Quarterly Treasurer's Report ends June 30th and will be available for approval at the August meeting.

**UNFINISHED BUSINESS**

President Gillenwater explained that Janet Gray is the Chairperson of the Back to Basics Committee and others are volunteering. She explained that the Committee is receiving hotel quotes and will choose a location. There is a meeting planned before the August CIMCO meeting.

**NEW BUSINESS/ANNOUNCEMENTS**

Tracey Covert presented memorandum from the Scholarship Committee regarding the 2016 Iliion Crabel Memorial Scholarship Award Recommendation. The CIMCO Scholarship Committee recommended full scholarships to Renee Gooderham, Bloomington, for MCI's Institute - Year 3 and Nancy Widlacki, Fairbury, for MCI's Institute - Year 2.

A motion was made by Jenny Hayden, seconded by Susan Trevor to approve awarding full scholarships to Renee Gooderham, Bloomington, and Nancy Widlacki, Fairbury. The motion carried.

MCI Summer Seminar will be held July 14-16, 2016, in Naperville.

IML Annual Conference will be held September 22-24, 2016 in Chicago.

MCI Institute & Academy will be held October 9-14, 2016, in Springfield.

The next meeting will be held in Lincoln in August. More details will be presented closer to the meeting.

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**ADJOURNMENT**

A motion was made by Tracey Covert, seconded by Vice President Jenny Hayden to adjourn the meeting at 5:20 p.m. The motion carried.

Morgan R. Cadwalader  
City Clerk, East Peoria, IL

**CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION  
WEDNESDAY, AUGUST 10, 2016  
111 S. SANGAMON STREET (THE BLUE DOG INN), LINCOLN, ILLINOIS  
5:30 P.M.**

**CALL TO ORDER**

President Erica Gillenwater called the meeting to order at 5:47 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF OFFICERS**

The following officers were present for roll call:

President Ericka Gillenwater, Vice President Jenny Hayden, Treasurer Pat Brown, Past President Janet Gray, and Secretary Morgan Cadwalader.

Absent: None.

**OTHER MEMBERS OF CIMCO PRESENT:**

Susan Trevor(Monmouth), Sue McMillan (Pekin), Kelli Benewitz (Galesburg), April Silver (West Peoria), Mary Haynes (Peoria (retired)), Anita Carlton (Galesburg (retired)), Beth Ball (Peoria), Lori Lewis (Deer Creek), Susan Gehlbach (Lincoln), and Joy Fulk (Lincoln).

**APPROVAL OF THE JUNE 8, 2016 MINUTES**

A motion was made by Vice President Hayden, seconded by Past President Gray, to approve the June 8, 2016 minutes. The motion carried.

**APPROVAL OF THE TREASURER'S REPORT**

Treasurer Brown gave an update of the checking and savings accounts for the time period April 1, 2016, through June 30, 2016.

A motion was made by Vice President Hayden, seconded by Beth Ball, to accept the Treasurer's report and place on file. The motion carried.

**UNFINISHED BUSINESS**

President Gillenwater discussed the Back to Basics Seminar that is planned for 2017. She asked for anyone interested in volunteering to contact her or someone on the committee. The Seminar is tentatively scheduled for June 22 and 23, 2017 at the Hyatt in Champaign.

**NEW BUSINESS/ANNOUNCEMENTS**

IML Annual Conference will be held September 22-24, 2016 in Chicago.

MCI Institute & Academy will be held October 9-14, 2016, in Springfield.

The next CIMCO meeting is the Annual Meeting to be held on October 19, 2016 in East Peoria. More details will be presented closer to the meeting.

**ADJOURNMENT**

A motion was made by Past President Gray, seconded by Vice President Jenny Hayden to adjourn the meeting at 5:54 p.m. The motion carried.

Morgan R. Cadwalader  
City Clerk, East Peoria, IL

## **CIMCO Annual Treasurer's Report**

(October 1, 2015 — September 30, 2016)

### **REVENUE SUMMARY**

Membership Fees FY 15-16 \$1,680.00, 50/50 Raffle \$75.00, Interest \$4.34.

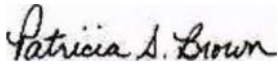
**TOTAL REVENUES: \$1,759.34**

### **EXPENDITURE SUMMARY**

The Pin Center (New CIMCO Pins) \$294.00, Beth Ball (President's Flowers) \$30.00, Classic Accents (President's Plaque) \$26.00, City of Fairbury (MCI Institute Scholarship, Nancy Widlacki) \$500.00, City of Danville (MCI Institute Scholarship, Lisa Monson) \$250.00, Bethel Lutheran Church (Memorial Donation in memory of Morton Village Clerk Joe Nohl) \$50.00.

**TOTAL EXPENDITURES: \$1,150.00**

Respectfully submitted,



Patricia S. S. Brown, Treasurer

Date: October 19, 2016



**CIMCO Treasurer's Report**  
(October 1, 2015 — December 31, 2015)

**CHECKING ACCOUNT** — Washington Community Bank

<b>BALANCE ON OCTOBER 1, 2015</b>		<b>\$ 7,787.31</b>
<b>INCOME</b>		
10/9	Membership Dues	\$ 630.00
10/21	Membership Dues	\$ 120.00
10/30	Membership Dues	\$ 30.00
11/18	Membership Dues	\$ 30.00
12/17	Membership Dues	\$ 15.00
12/30	Transfer from Savings	<u>\$ 750.00</u>
	(MCI Institute Scholarships — Nancy Widlacki \$500, Lisa Monson \$250)	
	<b>TOTAL INCOME</b>	<b>\$ 1,575.00</b> \$ 1,575.00
<b>EXPENSES</b>		
10/8	The Pin Center (New CIMCO Pins)	\$ 294.00
10/19	Beth Ball (Flowers for Janet Gray, MCI President)	\$ 30.00
10/23	Classic Accents (President's Plaque, Annual Mtg)	\$ 26.00
12/7	City of Fairbury (MCI Scholarship, Nancy Widlacki)	\$ 500.00
12/29	City of Danville (MCI Scholarship, Lisa Monson)	<u>\$ 250.00</u>
	<b>TOTAL EXPENSES</b>	<b>\$ 1,100.00</b> \$ 1,100.00
<b>BALANCE ON 12/31/2015</b>		<b>\$ 8,262.31</b>

**SAVINGS ACCOUNT**

— Washington Community Bank

**BALANCE ON OCTOBER 1, 2015****\$ 8,371.66****INCOME**

10/9	Membership Dues	\$ 630.00	
10/21	Membership Dues	\$ 120.00	
10/30	Membership Dues (\$30) 50/50 Raffle (\$30)	\$ 60.00	
10/30	Interest	\$ .36	
11/18	Membership Dues	\$ 30.00	
11/30	Interest	\$ .39	
12/17	Membership Dues	\$ 15.00	
12/31	Interest	<u>\$ .39</u>	
	<b>TOTAL INCOME</b>		\$ 856.14

**EXPENSES**

12/30	Transfer to Checking	<u>\$ 750.00</u>	
	<b>TOTAL EXPENSES</b>	\$ 750.00	\$ 750.00

**BALANCE ON 12/31/2015****\$ 8,477.80**

Respectfully submitted,

*Patricia S. Brown*\_\_\_\_\_  
Patricia S. Brown, TreasurerDate: February 10, 2016

**CIMCO Treasurer's Report**  
(January 1, 2016— March 31, 2016)

<b><u>CHECKING ACCOUNT</u></b>		— Washington Community Bank	
<b>BALANCE ON JANUARY 1, 2016</b>			<b>\$ 8,262.31</b>
<b>INCOME</b>			
2/4	Membership Dues	<u>\$15.00</u>	\$ 15.00
<b>TOTAL INCOME</b>		\$ 15.00	\$ 15.00
<b>EXPENSES</b>			
<b>TOTAL EXPENSES</b>		\$ 00.00	\$ 00.00
<b>BALANCE ON 3/31/2016</b>			<b>\$ 8,277.31</b>

<b><u>SAVINGS ACCOUNT</u></b>		— Washington Community Bank	
<b>BALANCE ON JANUARY 1, 2016</b>			<b>\$ 8,477.80</b>
<b>INCOME</b>			
1/29	Interest	\$ .34	
2/4	Membership Dues	\$ 15.00	
2/11	50/50 Raffle	\$ 30.00	
2/29	Interest	\$ .36	
3/31	Interest	<u>\$ .36</u>	
<b>TOTAL INCOME</b>			\$ 46.06
		\$ 46.06	
<b>TOTAL EXPENSES</b>		\$ 00.00	\$ 00.00
<b>BALANCE ON 3/31/2016</b>			<b>\$ 8,523.86</b>

Respectfully submitted,

Patricia S. Brown  
Patricia S. Brown, Treasurer

Date: April 13, 2016

**CIMCO Treasurer's Report**  
(April 1, 2016 — June 30, 2016)

**CHECKING ACCOUNT** — Washington Community Bank

<b>BALANCE ON APRIL 1, 2016</b>		<b>\$ 8,277.31</b>
<b>INCOME</b>		
	<u>\$ 00.00</u>	
<b>TOTAL INCOME</b>	\$ 00.00	\$ 00.00
<b>EXPENSES</b>		
<b>TOTAL EXPENSES</b>	\$ 00.00	\$ 00.00
<b>BALANCE ON 6/30/2016</b>		<b>\$ 8,277.31</b>

**SAVINGS ACCOUNT** — Washington Community Bank

<b>BALANCE ON APRIL 1, 2016</b>		<b>\$ 8,523.86</b>
<b>INCOME</b>		
4/14	50/50 Raffle	\$ 15.00
4/29	Interest	\$ .34
5/31	Interest	\$ .37
6/30	Interest	<u>\$ .35</u>
<b>TOTAL INCOME</b>		<b>\$ 16.06</b> \$ 16.06
<b>EXPENSES</b>		
<b>TOTAL EXPENSES</b>	\$ 00.00	\$ 00.00
<b>BALANCE ON 6/30/2016</b>		<b>\$ 8,539.92</b>

Respectfully submitted,

*Patricia S. Brown*

Date: August 10, 2016

Patricia S. Brown, Treasurer

# Town of

## Normal

**TO:** CIMCO Membership  
**FROM:** CIMCO Auditing Committee  
**RE:** Annual Audit Report — FY — 2014-15  
**DATE:** October 7, 2016

In accordance with Rule 5(c) of the Standing Rules adopted by the Central Illinois Municipal Clerk's Organization, the Auditing Committee has conducted an audit of the accounts of the Treasurer for the fiscal year ended September 30, 2015.

A report of the Committee is as follows:

### Checking Account — Washington Community Bank

Beginning Balance (October 1, 2014)	\$ 7,204.26
Receipts	\$10,743.41
Disbursements	\$10,160.36
Ending Balance (September 30, 2015)	\$ 7,787.31

### Savings Account — Washington Community Bank

Beginning Balance (October 1, 2014)	\$7,977.49
Receipts	\$ 390.00
Interest	\$ 4.17
Disbursements	0
Ending Balance (September 30, 2014)	\$8,371.66

***"Committed to Service Excellence"***

11 Uptown Circle • Post Office Box 589 • Normal, Illinois 61761-0589  
Telephone (309) 454-2444 • Fax (309) 454-9609 • TO) (309) 454-963()  
[www.normal.org](http://www.normal.org)

**CIMCO Treasurer's Report**  
(July 1, 2016 — September 30, 2016)

**CHECKING ACCOUNT** — Washington Community Bank

<b>BALANCE ON JULY 1, 2016</b>		<b>\$ 8,277.31</b>
<b>INCOME</b>		
	<u>\$ 00.00</u>	
<b>TOTAL INCOME</b>	<b>\$ 00.00</b>	<b>\$ 00.00</b>
<b>EXPENSES</b>		
7/27	Memorial Donation —Joe Nohl (Morton, IL Village Clerk)	\$ 50.00
	<b>TOTAL EXPENSES</b>	<b>\$ 50.00</b>
<b>BALANCE ON 9/30/2016</b>		<b>\$ 8,227.31</b>

**SAVINGS ACCOUNT** — Washington Community Bank

<b>BALANCE ON JULY 1, 2016</b>		<b>\$ 8,539.92</b>
<b>INCOME</b>		
7/29	Interest	\$ .34
8/31	Interest	\$ .39
9/30	Interest	<u>\$ .35</u>
	<b>TOTAL INCOME</b>	<b>\$ 1.08</b>
<b>EXPENSES</b>		
	<b>TOTAL EXPENSES</b>	<b>1.08</b>
<b>BALANCE ON 6/30/2016</b>		<b>\$ 8,541.00</b>

Respectfully submitted,

Patricia S. Brown

Patricia S. S. Brown, Treasurer

Date: October 19, 2016

## Committee Findings

Upon a complete review of the financial information provided, the Committee unanimously finds all account balances to be correct and in good order.

The Committee wishes to thank Pat Brown for her cooperation and assistance during this auditing process.

In consideration of the aforementioned findings, the Auditing Committee hereby submits this report to the membership of CIMCO for review and approval this 7<sup>th</sup> day of October, 2016.

Respectfully submitted



Wendy Briggs, Chairman

Auditing Conunittee — 201445

Wendy Briggs, Town of Normal  
Mike Graham — Village of Rantoul  
Jim Nelson - Silvis

## Central Illinois Municipal Clerks Organization

Washington Community Bank Checking Account - 199214

is reconciled with bank statement

Date	Description	Check Number	Amount of Check	Amount of Deposit	Balance
	Balance Forward				7,204.26
10/8/2014	Janet Gray (Presidents Award Plaque - Jills Creative Expressions)	1028	\$ 73.41	\$	7,130.85
10/23/2014	Membership Dues (\$315.00) CIMCO Pins (\$2.00)			317.00	\$ 7,447.85
11/6/2014	Membership Dues			30.00	\$ 7,477.85
12/22/2014	Classic Accents (Presidents Plaque w/Gavel Charm)	1029	\$ 24.00	\$	7,453.85
12/23/2014	Crowne Plaza Partial Deposit Reimbursement from MCI			1,000.00	\$ 8,453.85
3/30/2015	Sponsorships (\$1,000) Seminar Fees (\$285)			1,285.00	9,738.85
4/15/2015	Sponsorships (\$500) Seminar Fees (\$380)			880.00	\$ 10,618.85
4/30/2015	Sponsorships (\$1,250) Seminar Fees (\$380)			1,630.00	\$ 12,248.85
5/4/2015	Sponsorships (\$250) Seminar Fees (\$285)			535.00	\$ 12,783.85
5/27/2015	Mary Haynes (Seminar Reimbursement Fee)	1030	\$ 95.00	\$	12,688.85
5/29/2015	Seminar Fees (\$1,330)			1,330.00	\$ 14,018.85
6/3/2015	Crown Plaza Seminar Fee	1031	\$ 9,143.91	\$	4,874.94
6/12/2015	Seminar Fees (\$1,520) Sponsorships (\$250)			1,770.00	\$ 6,644.94
6/12/2015	Leta Janssen (Seminar Refund)	1032	\$ 95.00	\$	6,549.94
6/15/2015	Village of Mapleton (Seminar Refund)	1033	\$ 95.00	\$	6,454.94
6/25/2015	Mary Haynes (Seminar Copy Fee)	1034	\$ 75.60	\$	6,379.34
6/29/2015	Village of Diamond (Seminar Refund)	1035	\$ 95.00	\$	6,284.34
6/29/2015	309 Designs (New CIMCO Logo Design)	1036	\$ 340.00	\$	5,944.34
6/30/2015	Seminar Fees (\$1,520)			1,520.00	\$ 7,464.34
7/1/2015	Seminar Fee (\$95)			95.00	\$ 7,559.34
7/10/2015	Crowne Plaza Reimbursement Seminar fee			351.41	\$ 7,910.75
7/23/2015	City of Galesburg Reimbursement Fee -Ericka Gillenwater Expenses (Flowers/Binders) (Flowers/Sue McMillan's Husband Funeral \$54.00 - Binders for Seminar \$69.44)	1037	\$ 123.44	\$	7,787.31



## Central Illinois Municipal Clerks Organization

WaShington ComMunity. Bank Savings Account- 2227932

October 1, 2014 - September 30, 2015

Date	Description	Amount of Deposit	Withdrawal	Balance
	Balance Forward			7,977.49
10/23/2014	MemberShip Dues (\$315.00) 50/50 (\$45.00)	360.00		8,337.49
11/6/2014	Membership Dues	30.00		8,367.49
10/31/2014	Interest	0.34		8,367.83
11/28/2014	Interest	0.32		8,368.15
12/31/2014	Interest	0.38		8,368.53
1/30/2015	Interest	0.34		8,368.87
2/27/2015	Interest	0.32		8,369.19
3/31/2015	Interest	0.37		8,369.56
4/30/2015	Interest	0.34		8,369.90
5/29/2015	Interest	0.33		8,370.23
6/30/2015	Interest	0.37		8,370.60
7/31/2015	Interest	0.36		8,370.96
8/31/2015	Interest	0.36		8,371.32
9/30/2015	Interest	0.34		8,371.66

TO: Ericka Gillenwater  
CIMCO President

FROM: CIMCO Membership Committee

DATE: October 11, 2016

The Membership Committee consisted of Beth Ball, who served for the year of 2015-2016. I would like to report that CIMCO had 55 paid members for this year.

I thank you for the opportunity to serve on this committee.

**Patricia Briggs** 309-454-9509  
**Village Clerk**  
 8524 W. Main Street  
 Mapleton, IL 61547

**Wendy Briggs** 309-454-9509  
**Town Clerk**  
 11 Uptown Circle  
 Normal, IL 61761  
[wbriggs@normal.org](mailto:wbriggs@normal.org)

**Penny L. Bright** 309-244-7146  
**City Clerk**  
 219 Locust Street/Box 590  
 Delevan, IL 61734  
[citydel@mchsi.com](mailto:citydel@mchsi.com)

**Debbie Bright** 217-424-2793  
**City Clerk**  
 1 Gary K Anderson Plaza  
 Decatur, IL 62523  
[dbright@decaturil.gov](mailto:dbright@decaturil.gov)

**Stacy L. Briney** 217-322-3833  
**City Clerk**  
 220 W. Washington Street  
 Rushville, IL 62681  
[stacey@rushvilleillinois.us](mailto:stacey@rushvilleillinois.us)

**Patricia S. Brown** 309-444-1137  
**City Clerk**  
 301 Walnut Street  
 Washington, IL 61571  
[pbrown@ci.washington.il.us](mailto:pbrown@ci.washington.il.us)

**Morgan Cadwalader** 309-698-7613  
**City Clerk**  
 401 W. Washington St.  
 East Peoria, IL 61611

**Erica Carter** 217-543-2927  
**Deputy Village Clerk**  
 120 E. Progress  
 Arthur, IL 61911

**Barbara Cantwell** 309-286-7149  
**Deputy City Clerk**  
 122 N. Franklin PO  
 Box 91  
 Toulon, IL 61483

**Erica Carter** 217-543-2927  
**Village Deputy Clerk**  
 120 E. Progress Street  
 PO Box 139  
 Arthur, IL 61911  
[villagearthur@consolidated.net](mailto:villagearthur@consolidated.net)

**Tracy Coovert** 309-434-2240  
**City Clerk**  
 109 E. Olive St, Box 3157  
 Bloomington, IL 61702-3157  
[tcovert@cityblm.org](mailto:tcovert@cityblm.org)



**Stacy Coon** 309-247-3332  
**Village Clerk**  
 309 S. Second  
 PO BOX 257  
 San Jose, IL 62682

**Karla Daubs** 217-482-3669  
**City Clerk**  
 145 S. Main Street  
 Mason City, IL 62664  
 kdclerk@springnet.com

**Lucinda (Cindy) Dey** 217-482-3669  
**Deputy City Clerk**  
 115 N. Main Street  
 Taylorville, IL 62568

**Melinda Edwards** 309-852-2611  
**City Clerk**  
 401 E. Third Street  
 Kewanee, IL 61443  
 Medwards@cityofkewanee.net

**Dorothy Engleman** 217-548-2497  
**Village Clerk**  
 PO Box 235  
 Fithian, IL 61844

**Melanie Falk** 309-833-2575  
**City Clerk**  
 232 E. Jackson Street  
 Macomb, IL 61455  
 macclerk@macomb.com

Mary Haynes Peoria

Sharon Crabel

Janet Grey

\* Deceased

**Marty Balbinot** 309-543-3187  
**City Clerk**  
 227 W. Main Street  
 Havana, IL 62644  
 havanail@grics.net

**Beth Ball** 309-494-8567  
**City Clerk**  
 419 Fulton Street, #401  
 Peoria, IL 61602  
 bball@ci.peoria.il.us

**Kelli Bennewitz** 309-345-3610  
**City Clerk**  
 55 W. Tompkins Street  
 Galesburg, IL 61401  
 kbennewi@ci.galesburg.il.us

**Diana Brandstatter** 815-925-7138  
**Village Clerk**  
 627 E. High Street  
 Hennepin, IL 61327  
 villageclerk@mchsi.com

2015-2016 CIMCO MEMBERSHIP DIRECTORY

Vicki Crum	Marquette Heights
Marianne Edwards	Normal
Earlene Nelson	Bloomington
Joan Steffen	Goodfield
Cheryl Lehman	Forsyth
Sharon Gibson*	Bloomington
Juanita Jossierand	Lincoln
Norma Graves	Springfield

**Honorary Members Continued**

Cindy Cody	Springfield
Joyce Hopping	Galesburg
Susan Buchman	Roanoke
Anita Carlton	Galesburg
Nancy Whites	Canton
Carol Moss	Washington
Berta Veona Dinkins	East Peoria

2015 2016 CIMCO MEMBERSHIP DIRECTORY

**Carolyn Fascian** 309-674-8651  
**Village Clerk**

1515 N. Norwood Blvd  
Peoria, IL 61604  
[lnorwood@comcast.com](mailto:lnorwood@comcast.com)

**Joy Fulk** 309-833-2575

**Deputy City Clerk**  
700 Broadway, Box 509  
Lincoln, IL 62656  
macclerk@macomb.com

**Susan Gehlbach** 217-735-2815

**City Clerk**  
700 Broadway, Box 509  
Lincoln, IL 62656

**Ericka Gillenwater** 309-345-3611

**Deputy City Clerk**  
55 W. Tompkins Street  
Galesburg, IL 61401  
egillen@ci.galesburg.il.us

**Renee Gooderham** 309-434-2240

**Chief Deputy City Clerk**  
109 E. Olive Street/Box 3157  
Bloomington, IL 61702  
[rgooderman@cityblm.org](mailto:rgooderman@cityblm.org)

2015-2016 CIMCO MEMBERSHIP DIRECTORY

**Mike Graham** 217-892-9250  
**Village Clerk**  
 PO Box 982  
 Rantoul, IL 61866-0982  
[mikepgraham@earthlink.net](mailto:mikepgraham@earthlink.net)

**Janet Gray** 217-892-9250  
**Deputy Village Clerk**  
 333 S. Tanner Street  
 Rantoul, IL 61866-0982  
[J\\_gray@village.rantoul.il.us](mailto:J_gray@village.rantoul.il.us)

**Maureen Greene** 309-784-3561  
**Village Clerk**  
 1002 N. Main/Box 200  
 Vermont, IL 61484

**Jenny Hayden** 217-228-4510  
**City clerk**  
 730 Maine  
 Quincy, IL 62305  
[jhayden@quincyl.gov](mailto:jhayden@quincyl.gov)

**Angie Huonker** 309-454-9580  
**Deputy Clerk**  
 11 Uptown Circle  
 Normal, IL 61761  
[ahuonker@normal.org](mailto:ahuonker@normal.org)

2015-2016 CIMCO MEMBERSHIP DIRECTORY

**2004-2005** Susan Buchman Roanoke

**2005-2006** Beth Ball Peoria

**2006-2007** Paula Smart East Peoria

**2007-2008** Paula Smart East Peoria

**2008-2009** Kathy Mizer Forsyth

**Past Presidents  
 Continued**

**2009-2010** Karla Daubs Mason City

**2010-2011** Kelli Bennewitz Galesburg

**2011-2012** Kelli Bennewitz Galesburg

**2012-2013** Janet Gray Rantoul

**2013-2014** Janet Gray Rantoul

**Honorary Members**

Ilion Crabel\* Chillicothe

Robert Arnold East Peoria



**Past Presidents**

<b>1988-1989</b>	Mary Haynes	Peoria
<b>1989-1990</b>	Anita Carlton	Galesburg
<b>1990-1991</b>	Carol Moss	Washington
<b>1991-1992</b>	Theresa Kehl	Assumption
<b>1992-1993</b>	Sharon Crabel	Chillicothe
<b>1993-1994</b>	Penny Bright	Delavan
<b>1994-1995</b>	Janet Winship	Cuba
<b>1995-1996</b>	Sandra Murphy	Kewanee
<b>1996-1997</b>	Cheryl Lehman	Forsyth
<b>1997-1998</b>	David Fever	El Paso
<b>1998-1999</b>	Phyllis Clark	Urbana
<b>1999-2000</b>	Phyllis Clark	Urbana
<b>2000-2001</b>	Sue McMillan	Pekin
<b>2001-2002</b>	Janet Myers	Danville
<b>2002-2003</b>	Janet Myers	Danville
<b>2003-2004</b>	Susan Buchman	Roanoke

**Margaret Hurd** 309-274-2020

**City Clerk**  
 908 N. Second Street/Box 145  
 Chillicothe, IL 61523

**Deborah Johnson Deputy** 309-852-2611

**City Clerk**  
 401 E. Third Street  
 Kewanee, IL 61443  
[djohnson@cityofkewanee.net](mailto:djohnson@cityofkewanee.net)

**Norma Kerber** 815-635-3526

**Town Clerk**  
 16 N. 4<sup>th</sup> Street  
 Chatsworth, IL 60921

**Terry Klein** 217-562-3626

**City Clerk**  
 120 E. 3<sup>rd</sup> Street  
 Pana, IL 62557

**Billie Krueger** 217-359-0202

**Village Clerk**  
 611 N. Dunlap Avenue  
 Savoy, IL 61874

**Cherry Lawson** 309-434-2312

**City Clerk**  
 109 E. Olive Street  
 Bloomington, IL 61701  
 309-434-2312

2015-2016 CIMCO MEMBERSHIP DIRECTORY

**Kimberly Leese** 217-359-0202  
**Deputy Village Clerk**  
 611 N. Dunlap Avenue  
 Savoy, IL 61874

**Rachelle Leuty**  
**Deputy Clerk**  
 11 Uptown Circle  
 Normal, IL 61761

**Lori Lewis** 309-447-6749  
**Village Clerk**  
 PO Box 38  
 Deer Creek, IL 61733

**Sue McMillian** 309-478-5357  
**City Clerk**  
 111 S. Capital Street  
 Pekin, IL 61554  
[smcmilliam@ci.pekin.il.us](mailto:smcmilliam@ci.pekin.il.us)

**Lisa Monson** 217-431-2304  
**City Clerk**  
 17 W. Main Street  
 Danville, IL 61832

**Megan Mudd** 217-431-2867  
**City Clerk**  
 17 W. Main Street  
 Danville, IL 61832

2015-2016 CIMCO MEMBERSHIP DIRECTORY

<b>2003</b>	Berta Dinkins	East Peoria
<b>2004</b>	Janet Myers	Danville
<b>2005</b>	Phyllis Clark	Urbana

**Presidential Awards**  
**Continued**

<b>2006</b>	Paula Smart	East Peoria
<b>2007</b>	Kathy Mizer	Forsyth
<b>2008</b>	Janet Myers	Danville
<b>2009</b>	Kelli Bennewitz	Galesburg
<b>2010</b>	Mary Haynes	Peoria
<b>2011</b>	Janet Myers	Danville
<b>2012</b>	Beth Ball	Peoria
<b>2013</b>	Kelli Bennewitz	Galesburg
<b>2014</b>	Sue McMillan	Pekin
<b>2015</b>	Janet Gray	Rantoul



**Presidential Awards**

<b>1989</b>	Carol Moss	Washington
	Robert Arnold	East Peoria
	Berta Dinkins	East Peoria
<b>1990</b>	Mary Haynes	Peoria
<b>1991</b>	Penny Bright	Delevan
<b>1992</b>	Anita Carlton	Galesburg
<b>1993</b>	Theresa Kehl	Assumption
<b>1994</b>	Sharon Crabel	Chillicothe
<b>1995</b>	Melodee Rudolph	Lewistown
<b>1996</b>	Guydeen Roos	West Peoria
<b>1997</b>	Melanie Riggs	Lincoln
<b>1998</b>	Melanie Riggs	Lincoln
<b>1999</b>	Sue McMillan	Pekin
<b>2000</b>	Beth Ball	Peoria
	Joyce Hopping	Galesburg
<b>2001</b>	Melanie Riggs	Lincoln
<b>2002</b>	Melanie Riggs	Lincoln
<b>2003</b>	Carol Moss	Washington

**Janet Myers** 217-562-3626 |

**Honorary Member**

1322 Chandler  
Danville, IL 61832  
[jmyers@cityofdanville.org](mailto:jmyers@cityofdanville.org) |

**Jim Nelson** 309-792-9181 |

**City Clerk**

121 11<sup>th</sup> Street  
Silvis, IL 61282  
[jnelson@silvis.org](mailto:jnelson@silvis.org) |

**Joseph Nobl** 309-266-5361 |

**Village Clerk**

120 N. Main Street  
Morton, IL 61550  
[inobl@morton-il.gov](mailto:inobl@morton-il.gov) |

**Diana Pavely-** 309-647-0020 |

**Rock City Clerk**

2 N. Main Street  
Canton, IL 61520

**Pam Peabody** 217-824-2101 |

**City Clerk**

115 N. Main Street  
Taylorville, IL 62568  
[cityclerk@taylorville.net](mailto:cityclerk@taylorville.net) |

**Jennifer Perrine** 217-795-4529 |

**Village Clerk**

120 E. Progress  
Arthur, IL 61911  
[villagearthur@consolidated.net](mailto:villagearthur@consolidated.net) |

**Cheryl Quandt** 217-424-2801 |

**Deputy City Clerk**  
1 Gary K Anderson Plaza  
Decatur, IL 62523

**Stefanie Rice** 309-494-8565 |

**Chief Deputy City Clerk**  
419 Fulton, Rm 401  
Peoria, IL 61602

**Brian "Petie" Ruch** 217-323-3110 |

**City Clerk**  
105 W. 3<sup>rd</sup> Street/Box 467  
Beardstown, IL 62618  
beardstown@casscomm.com

**Vickie Slavik** 217-267-2507 |

**Village Clerk/Collector**  
201 N State Street  
Westville, IL 61883

**Carole Stephens** 309-674-1993 |

**City Clerk**  
2506 W. Rohmann Avenue  
West Peoria, IL 61604  
[clerk@cityofwestpeoria.com](mailto:clerk@cityofwestpeoria.com)

**Stacy Swanger** 217-392-2215 |

**Village Clerk 514**  
Main Street PO  
Box 234 Augusta,  
IL 62311  
[agusta@adam.net](mailto:agusta@adam.net)

## 2015-2016 Committees

<b>Auditing</b>	Wendy Briggs - Normal
<b>By-Laws</b>	Jenny Hayden-Quincy
<b>Historian</b>	Susan Trevor - Monmouth
<b>Membership</b>	Beth Ball - Peoria
<b>Mentoring</b>	Susan McMillian - Pekin
<b>Nominating</b>	Jenny Hayden- Quincy Sue McMillian - Pekin Beth Ball-Peoria
<b>Program</b>	Carl Stephens- West Peoria
<b>Publicity</b>	Susan Trevor — Monmouth
<b>Scholarship</b>	Tracey Covert - Bloomington
<b>Telephone Directory</b>	Kelli Bennewitz - Galesburg
<b>Legislative Liaison</b>	Jeremy Reale — Thomasboro
<b>Yearbook</b>	Sue McMillian - Pekin



## 2015-2016 Meeting Schedule

**December — Galesburg, IL**

**February — Normal, IL**

*April - Canton, IL*

**June — Monmouth, IL**

**August — Lincoln, IL**

**October — East Peoria, IL**

**Linda Swartz** 217-424-2801 |

**City Clerk**

One Gary K. Anderson Plaza |  
Decatur, IL 62523

**Susan Trevor** 309-734-2141 |

**City Clerk**

100 E. Broadway  
Monmouth, IL 61462

[Susan.trevor@cityofmonmouth.com](mailto:Susan.trevor@cityofmonmouth.com) |

**Brooke VanDerSnick** 309-936-7658 |

**Village Clerk**

107 W. Main Street/Box 614 |  
Atkinson, IL 61235

[bvandersnick@atkinson.org](mailto:bvandersnick@atkinson.org) |

**Donna Wetzel** 309-776-3005 |

**City Clerk**

PO Box 259  
Colchester, IL 62326

[colclerk@mtcnw.net](mailto:colclerk@mtcnw.net) |

**Chris White** 309-426-2351 |

**Village Clerk/Collector**

120 E. Attica  
Roseville, IL 60963

**Nancy Widlacki** 815-692-2743 |

**City Clerk**

201 W. Locust Street  
Fairbury, IL 61739

[nwidlacki@cityoffairbury.com](mailto:nwidlacki@cityoffairbury.com) |

**2015-2016 Officers**

**PRESIDENT:**                      **Ericka Gillenwater**  
Galesburg  
309/345-3611

**VICE PRESIDENT:**              **Jenny Havden**  
Quincy  
217/228-4510

**SECRETARY:**                      **Morgan Cadwalader**  
East Peoria  
309/698-7613

**TREASURER:**                      **Pat Brown**  
Washington  
309/444-1137

**IMMEDIATE PAST  
PRESIDENT:**                      **Kelli Bennewitz**  
Galesburg  
309/345-3610



# DIRECTORY



2015-2016

# memo

## Central Illinois Municipal Clerks Organization (CIMCO)

To: CIMCO Membership  
From: Tracey Covert, Scholarship Committee Chair  
Date: 10/12/2016  
Re: 2016 Scholarship Award Recommendation

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Comments: For 2016, the Scholarship Committee received four (4) applications. They were equally divided: two (2) were for MCI's, (Municipal Clerks of Illinois), Institute and two (2) were for MCI's Academy.

The members of the Scholarship Committee for 2016 were Phyllis Clark, Janet Gray and myself. The deadline for application was Friday, June 3, 2016. On Monday, June 6, 2016, the scholarship applications were emailed to the Committee members for review and feedback.

Based upon CIMCO's scholarship guidelines, the Scholarship Committee presented the following recommendation to the membership:

Renee Gooderham, Bloomington, full scholarship to attend MCI's Institute Year 3. Nancy

Widlacki, Fairbury, full scholarship to attend MCI's Institute Year 2.

The Scholarship Committee's recommendation was approved by the CIMCO membership at the June 8, 2016 meeting.

The CIMCO Scholarship Committee Chair prepared a report to MCI's Scholarship Committee regarding the action taken by the CIMCO membership. The report included the fact that two (2) scholarship applicants were not funded by CIMCO. MCI's scholarship deadline was July 6, 2016. Each CIMCO scholarship applicant was encouraged to also make application to MCI.

Vickie Slavik, Westville and Stacy Briney, Rushville, both received full MCI Scholarships to attend MCI Academy.

In September 2016, Renee Gooderham informed the CIMCO Scholarship Committee Chair that she was unable to attend MCI Institute.

The Scholarship fund balance was \$8,538.86 prior to MCI's 2016 Institute.



OFFICE OF THE CITY CLERK  
CITY OF QUINCY  
VIRGINIA HAYDEN, CMC

CITY HALL SUITE 129  
730 MAINE STREET  
QUINCY, IL 62301-4056

PHONE (217) 228-4510  
FAX (217) 221-3664  
[JHayden@ci.quincy.il.us](mailto:JHayden@ci.quincy.il.us)

TO: Ericka Gillenwater, CIMCO President  
CIMCO Members

FROM: CIMCO By-Laws Committee  
Jenny Hayden, Chairman — Quincy

Date: October 11, 2016

RE: 2016 Annual By-Laws Committee Report

The Committee did not make any revisions or recommendations to the By-Laws this past year.

We thank you for allowing us to serve you.



## **NOTICE OF ELECTION OF OFFICERS**

Notice is hereby given that the Central Illinois Municipal Clerks Organization (CIMCO) will conduct an Election of Officers at its Annual Meeting, to be held on Wednesday, October 19, 2016, 5:00 pm in East Peoria, Illinois. The Annual Meeting will follow the dinner.

Nominations from the floor will be in order for the offices of President, Vice President, Secretary and Treasurer for 2016-17.

Nominators and Candidates must be duly paid members of CIMCO for fiscal year 2016-17, and be a Municipal Clerk, Deputy Clerk or Assistant Clerk.

In the event two or more candidates for an office are nominated, each nominator may give a one to two minute speech on behalf of their candidate. Candidates may address the assembly no more than two minutes.

The office of President will be voted first, then Vice President, Secretary and lastly, Treasurer.

If there is but one candidate for an office, votes will be voice. If there is more than one candidate for a particular office, votes will be by ballot. The President shall appoint judges to help conduct the election.

Those having questions are encouraged to contact the President at 309-345-3611.

Sincerely,

Ericka Gillenwater  
Deputy City Clerk, City of Galesburg  
CIMCO President

Dated September 19, 2016



TO: Ericka Gillenwater  
CIMCO President

FROM: CIMCO Nominating Committee

DATE: October 11, 2016

The Nominating Committee consisting of Beth Ball, and Sue McMillan served for the year of 2015-2016. We thank you for the opportunity to serve on this committee.

We submit the following slate for your consideration and ask that the Secretary prepare election notices in accordance with the Election Policy for the Central Illinois Municipal Clerks Organization (CIMCO). The election will be held at the Annual Meeting in Peoria on October 19, 2016. The Committee will hear other nominations from the floor in addition to the slate being presented.

President:	Morgan Cadwalader
Vice President:	Jenny Hayden
Secretary:	April Silver
Treasurer:	Pat Brown

Please note that Janet Gray will occupy the Immediate Past President post without election.

Signed: Beth Ball, Chairman



# Village of Thomasboro

101 W. Main • P.O. Box 488 • Thomasboro, Illinois 61878-  
0488 Office (217) 643-2675 • Fax (217) 643-2100

---

TO: CIMCO Members

FROM: Jeremy Reale, Legislative Liaison

RE: 2016 Annual Report on Legislation

DATE: October 7, 2016

## **FINANCE**

**Stopgap State Budget (PA 99-0524):** For municipalities, the new budget includes a provision to continue funding local "pass-through" **funds (such as Motor Fuel Tax, Video Gaming, and Use Tax)** for the full 2017 State fiscal year.

## **ELECTIONS**

**Suffrage at Seventeen (PA 99-0722):** Effective August 5, 2016, any individual who will be 18 years of age or older at the next general or consolidated election is able to sign and circulate candidate petitions and register to vote, and is considered competent to execute and attest to any voter registration forms. An individual who is 17 years old or older and a registered voter in the State of Illinois may now be eligible to serve as a deputy registrar.

## **OPEN MEETINGS & FOIA**

**Access to Closed Session Records (PA 99-0515):** Effective June 30, 2016, the Open Meetings Act now provides that elected members of a public body or appointed officials filling a vacancy in elected office have access to the verbatim recordings and minutes of closed meetings. These records may only be accessed in the main office or official storage location of the public body in the presence of a records secretary, administrative official, or any elected member of the public body. They may not be copied or removed from the main office or storage location except by a vote of the public body or court order.

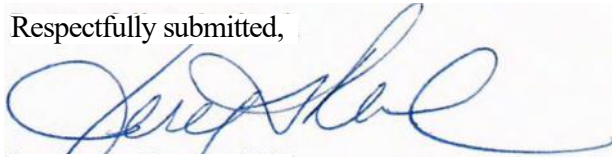
**FOIA Penalties for Non-Compliance (PA 99-0586):** Effective January 1, 2017, if a public body does not file for administrative review or otherwise comply with a binding opinion of the Attorney General, the requester may file an action and there will be a rebuttable presumption that the public entity willfully and intentionally failed to comply with FOIA. If the court determines there was a willful and intentional failure to comply, an additional penalty of up to \$1,000.00 per day for each day the violation continues may be imposed after 30 days.

**GOVERNMENT TRANSPARENCY**

**IMRF Pension Transparency (PA 99-0646):** To discourage pension-enhancing pay spikes near the end of a participating employee's career, this new law prohibits any pay increase that exceeds 6% of the prior month's salary without first having a public financial impact disclosure and approval of the governing body at a public meeting. This provision applies to pay increases occurring between 12 months and 90 days before an employee's declared retirement date for IMRF employees who began participating prior to 2011. These provisions do not apply to any increases paid under a collective bargaining agreement.

**Approval of Travel Expenses (PA 99-0604):** Effective January 1, 2017, all non-home rule units of local government shall, by resolution or ordinance, regulate the reimbursement of all travel, meal, and lodging expenses of officers and employees. This should include: (1) the types of official business for which these expenses are allowed, (2) the maximum allowable reimbursement for these expenses, and (3) the provision of a standardized form for submission of reimbursable expenses. Any such expenses that exceed the maximum limit or are submitted by a member of the governing body must be approved by roll call vote. *A sample resolution is available on the Municipal Clerics of Illinois website — <https://mci.iml.org/>*

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Jere A. Rea".

Jere A. Rea e, CMC  
Clerk, Village of Thomasboro