



**CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION
WEDNESDAY, APRIL 14, 2021
Via Zoom
5:30 P.M.**

CALL TO ORDER

President Angie Huonker called the meeting to order at 5:35 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL OF OFFICERS

The following officers were electronically present for roll call:

President Angie Huonker, Vice President Stefanie Tarr, Treasurer Wendy Hundley, and Secretary Nicole Stewart.

OTHER MEMBERS OF CIMCO ELECTRONICALLY PRESENT:

Sue McMillan (Pekin), Kelli Bennewitz (Galesburg), Ericka Welch (Galesburg), Janet Gray (Rantoul), Past President Margaret Hurd (Chillicothe), and Carla Zerfowski (Long Creek).

APPROVAL OF THE FEBRUARY 10, 2021 MINUTES

A motion was made by Stefanie Tarr, seconded by Sue McMillan, to approve the February 10, 2021 minutes. The motion carried by viva voce vote.

REPORT OF OFFICERS AND COMMITTEES

Treasurer Wendy Hundley reported that there were no changes to the interest earned each month on the account. The credit card application was sent to President Huonker and in order to apply a resolution would have to be approved. The two members on the credit card would be President Angie Huonker and Treasurer Wendy Hundley.

OLD BUSINESS

Approval of Resolution Recognizing the Retirement of Jenny Hayden, Quincy

The Resolution was read into the record by President Angie Huonker. A motion was made by Margaret Hurd, seconded by Janet Gray to approve the resolution recognizing the retirement of Jenny Hayden, Quincy. The motion carried viva voce vote.

NEW BUSINESS

Discuss Return to In-Person Meetings

Members all agreed to return to in person meetings in June. President Angie Huonker suggested moving the October meeting back a week due to MCI meeting in the middle of that week.

OTHER BUSINESS

CIMCO Credit Card/Debit Card

President Angie Huonker stated that the application and resolution for the CIMCO credit card would be presented at the June meeting.

Back to Basics Status

President Angie Huonker informed the members that Back to Basics would be postponed until 2022 and would then pick up on an every other year schedule. Discussion was had on offering mini sessions in the Spring or Summer.

Spring/Summer Mini- Session Offering

Vice President Stefanie Tarr suggested offering mini sessions that were basic and small. She suggested starting out with Parliamentary Procedure and Agendas and Minutes. Janet Gray advised not to go over 2 hours and President Angie Huonker suggested limiting sessions to three 1 hour slots. Discussion continued between the members as to whether it would be held over zoom or in person. Kelli Bennewitz suggested beginning at the end of May and have them once a week for 3 weeks. Erika Welch suggested using the Galesburg conference room and have all the presenters in person and allowing for the participants to Zoom. Erika Welch remembered that having a panel was helpful. President Huonker offered the conference room in Normal that could hold 30 people as Normal was more centrally located. Members also discussed charging a minimal fee of \$30 for 3 hours. Janet Gray suggested that handouts would be provided electronically. Treasurer Wendy Hundley also suggested receiving the material a day or two in advance. Discussion continued and a date was decided to be June 16, 2021 from 1-4PM and reschedule the CIMCO meeting from June 9, 2021 to June 16, 2021 to coincide with the mini-sessions to take place in Normal. President Angie Huonker discussed holding off on the website due to her finance manager not wanting to run the credit card but would like to offer registration for the mini sessions with a mail in payment. Members also discussed outreach to the new clerks. Sue McMillan offered to contact Tazewell County for their new yearbook to help with outreach to new clerks. A meeting was scheduled to discuss the mini sessions for May 28, 2021 at 3:30 P.M. via zoom. Janet Gray discussed offering educational points but and would touch base with IIMC.

GENERAL ANNOUNCEMENTS

Janet Gray announced that MCI was planning a seminar in person for July 22, 2021 and July 23, 2021 in O'Fallen along with a joint meeting for Division 7.

President Angie Huonker questioned whether the Clerk's Institute or Academy was scheduled in Bloomington as the contract had ended in Springfield.

A motion to adjourn was made by Kelli Bennewitz, seconded by Ericka Welch to adjourn the meeting at 6:20 P.M. The motion carried.

Nicole Stewart
Deputy City Clerk, Pekin, IL