



RESCHEDULED NOTICE
AND AGENDA

Central Illinois Municipal Clerks Organization
Thursday, February 9, 2023
West Peoria, Illinois

1. Call to Order by President Stefanie Tarr
2. Pledge of Allegiance
3. Roll Call of Officers – President Stefanie Tarr; Immediate Past President Angie Huonker;
Vice President Nicole Stewart; Treasurer Wendy Hundley;
Secretary Tana Ward
4. Approval of Minutes of the Meeting held December 14, 2022
5. Approval of the Quarterly Treasurer’s Report (October – December 2022)
6. Committee Updates
 - a. Review of bylaws of each Committee
 - b. Scholarship Committee – Back to Basics
 - i. Request to approve a scholarship for Back to Basics registration and one night hotel up to \$200.00.
 - c. Back to Basics Committee Update/Review
7. Unfinished Business
 - a. Approval of the Quarterly Treasurer’s Report (July – September 2022)
 - b. Review of Potential Changes to Committees (Program, Publicity, Scholarship, Bylaws, Auditing, Telephone, Yearbook, Membership, Mentoring, Nominating, Website)
 - i. Amendments
 - ii. Removals
 - iii. Additions
 - iv. Name Changes
 - v. Reorganization

- c. Comprehensive Bylaws Review
 - i. Bylaw Committee
 - ii. Potential Changes to Committees
 - iii. Credit Card Procedures

8. New Business

- a. Locations for the 2022 – 2023 CIMCO Meetings
 - i. February 9, 2023 - West Peoria (Noon Meeting)
 - ii. April 12, 2023 - Galesburg at 5:30 p.m.
 - iii. June 15, 2023 - Peoria (During Back to Basics)
 - iv. August 9, 2023 – Rantoul (Noon Meeting)
 - v. October 18, 2023 – Peoria at 5:30 p.m.
 - vi. December 13, 2023 – Savoy at 5:30 p.m.
- b. MCI Spring Seminar – April 27 and 28, 2023, in Elk Grove
- c. 2023 IIMC Annual Conference – May 14 to May 17, 2023, in Minneapolis, MN
- d. University of Wisconsin-Green Bay - Master Academy for Civic & Public Affairs
February 22-24, 2023, Virtual – Earn 16 hours (8 points) towards CMC or MMC

9. Other Business

10. Adjourn

CIMCO Treasurer's Report
(July 1, 2022 – September 30, 2022)



CHECKING ACCOUNT Champaign - Hometown Community B

BALANCE ON July 1, 2022 **\$ 20,473.27**

INCOME

| | | | |
|------------|---------------------|-----------|-----------|
| 07/12/2022 | Membership Dues | \$ 15.00 | |
| 07/18/2022 | Membership Dues | \$ 15.00 | |
| 09/22/2022 | Membership Dues | \$ 60.00 | |
| 09/30/2022 | Membership Dues | \$ 210.00 | |
| | TOTAL INCOME | \$ 300.00 | \$ 300.00 |

EXPENSES

| | | | |
|------------|-----------------------------------|-------------|-------------|
| 08/18/2022 | Credit Card Payment - B2B deposit | \$ 2,000.00 | |
| | TOTAL EXPENSES | \$ 2,000.00 | \$ 2,000.00 |

BALANCE ON September 30, 2022 **\$ 18,773.27**

SAVINGS ACCOUNT Champaign - Hometown Community Banks

BALANCE ON July 1, 2022 **\$ 11,729.80**

INCOME

| | | | |
|------------|---------------------|-----------|-----------|
| 07/12/2022 | Membership Dues | \$ 15.00 | |
| 07/18/2022 | Membership Dues | \$ 15.00 | |
| 07/29/2022 | Interest | \$ 0.28 | |
| 08/31/2022 | Interest | \$ 0.38 | |
| 09/22/2022 | Membership Dues | \$ 60.00 | |
| 09/30/2022 | Membership Dues | \$ 210.00 | |
| 09/30/2022 | Interest | \$ 0.48 | |
| | TOTAL INCOME | \$ 301.14 | \$ 301.14 |

EXPENSES

| | | | |
|--|-----------------------|------|------|
| | TOTAL EXPENSES | \$ - | \$ - |
|--|-----------------------|------|------|

BALANCE ON September 30, 2022 **\$ 12,030.94**

Respectfully submitted,

Wendy M. Hundley
Wendy M. Hundley

Date: October 19, 2022

CIMCO Annual Treasurer's Report
(October 1, 2021 – September 30, 2022)



REVENUE SUMMARY

| | | |
|--|----|---------------|
| Membership Dues FY 21-22 | \$ | 420.00 |
| Membership FY 22-23 | \$ | 360.00 |
| Interest paid from 10-2021 through 09-2022 | \$ | 3.76 |
| TOTAL REVENUES | \$ | 783.76 |

EXPENDITURE SUMMARY

| | | |
|---|----|-----------------|
| President's award | \$ | 80.59 |
| Annual Website fee | \$ | 221.92 |
| Credit card payment - B2B Holiday Inn deposit | \$ | 2,000.00 |
| TOTAL EXPENDITURE | \$ | 2,302.51 |

Respectfully submitted,

Wendy M. Hundley

Wendy M. Hundley, Treasurer

Date: October 19, 2022

Central Illinois Municipal Clerks Organization

Washington Community Bank Savings Account - 2227932

October 1, 2021 - September 30, 2022



| Date | Description | Amount of Deposit | Withdrawal | Balance |
|------------|------------------------|-------------------|------------|--------------|
| | Balance Forward | | | \$ 11,157.18 |
| 10/5/2021 | Membership Dues | \$ 135.00 | | \$ 11,292.18 |
| 10/8/2021 | Membership Dues | \$ 120.00 | | \$ 11,412.18 |
| 10/19/2021 | Membership Dues | \$ 75.00 | | \$ 11,487.18 |
| 10/22/2021 | Membership Dues | \$ 30.00 | | \$ 11,517.18 |
| 10/29/2021 | Membership Dues | \$ 15.00 | | \$ 11,532.18 |
| 10/29/2021 | Interest | \$ 0.27 | | \$ 11,532.45 |
| 11/8/2021 | Membership Dues | \$ 60.00 | | \$ 11,592.45 |
| 11/17/2021 | Membership Dues | \$ 15.00 | | \$ 11,607.45 |
| 11/30/2021 | Interest | \$ 0.30 | | \$ 11,607.75 |
| 12/1/2021 | Membership Dues | \$ 15.00 | | \$ 11,622.75 |
| 12/8/2021 | Membership Dues | \$ 30.00 | | \$ 11,652.75 |
| 12/29/2021 | Membership Dues | \$ 15.00 | | \$ 11,667.75 |
| 12/31/2021 | Interest | \$ 0.30 | | \$ 11,668.05 |
| 1/31/2022 | Interest | \$ 0.30 | | \$ 11,668.35 |
| 2/23/2022 | Membership Dues | \$ 30.00 | | \$ 11,698.35 |
| 2/25/2022 | Membership Dues | \$ 30.00 | | \$ 11,728.35 |
| 2/28/2022 | Interest | \$ 0.27 | | \$ 11,728.62 |
| 3/31/2022 | Interest | \$ 0.30 | | \$ 11,728.92 |
| 04/29/2022 | Interest | \$ 0.28 | | \$ 11,729.20 |
| 05/31/2022 | Interest | \$ 0.31 | | \$ 11,729.51 |
| 06/30/2022 | Interest | \$ 0.29 | | \$ 11,729.80 |
| 07/12/2022 | Membership Dues | \$ 15.00 | | \$ 11,744.80 |
| 07/18/2022 | Membership Dues | \$ 15.00 | | \$ 11,759.80 |
| 07/29/2022 | Interest | \$ 0.28 | | \$ 11,760.08 |
| 08/31/2022 | Interest | \$ 0.38 | | \$ 11,760.46 |
| 09/22/2022 | Membership Dues | \$ 60.00 | | \$ 11,820.46 |
| 09/30/2022 | Membership Dues | \$ 210.00 | | \$ 12,030.46 |
| 09/30/2022 | Interest | \$ 0.48 | | \$ 12,030.94 |

is reconciled with bank statement
 is outstanding

Central Illinois Municipal Clerks Organization

Washington Community Bank Checking Account - 199214

October 1, 2021 - September 30, 2022



| Date | Description | Check Number | Check Amount | Deposit Amount | Balance |
|------------|---|--------------|--------------|----------------|---------------------|
| | Balance Forward | | | | \$ 20,205.78 |
| 10/05/2021 | Membership Dues | | | \$ 135.00 | \$ 20,340.78 |
| 10/08/2021 | Membership Dues | | | \$ 120.00 | \$ 20,460.78 |
| 10/19/2021 | Membership Dues | | | \$ 75.00 | \$ 20,535.78 |
| 10/21/2022 | Town of Normal - President's award | 1078 | \$ 80.59 | | \$ 20,455.19 |
| 10/22/2021 | Membership Dues | | | \$ 30.00 | \$ 20,485.19 |
| 10/29/2021 | Membership Dues | | | \$ 15.00 | \$ 20,500.19 |
| 11/08/2021 | Membership Dues | | | \$ 60.00 | \$ 20,560.19 |
| 11/17/2021 | Membership Dues | | | \$ 15.00 | \$ 20,575.19 |
| 12/01/2021 | Membership Dues | | | \$ 15.00 | \$ 20,590.19 |
| 12/08/2021 | Membership Dues | | | \$ 30.00 | \$ 20,620.19 |
| 12/29/2021 | Membership Dues | | | \$ 15.00 | \$ 20,635.19 |
| 02/23/2022 | Membership Dues | | | \$ 30.00 | \$ 20,665.19 |
| 02/25/2022 | Membership Dues | | | \$ 30.00 | \$ 20,695.19 |
| 05/03/2022 | Town of Normal - Annual Website fee | 1079 | \$ 221.92 | | \$ 20,473.27 |
| 07/12/2022 | Membership Dues | | | \$ 15.00 | \$ 20,488.27 |
| 07/18/2022 | Membership Dues | | | \$ 15.00 | \$ 20,503.27 |
| 08/18/2022 | Morton Community Bank - Credit Card Payment | 1080 | \$ 2,000.00 | | \$ 18,503.27 |
| 09/22/2022 | Membership Dues | | | \$ 60.00 | \$ 18,563.27 |
| 09/30/2022 | Membership Dues | | | \$ 210.00 | \$ 18,773.27 |

*Check 1080 Deposit payment to the Holiday Inn for B2B 2023

is reconciled with bank statement
 is outstanding

CIMCO Treasurer's Report
(October 1, 2022 – December 31, 2022)



CHECKING ACCOUNT Champaign Community Bank

BALANCE ON October 1, 2022

\$ 18,773.27

INCOME

| | | |
|------------|------------|---------|
| 10/04/2022 | Membership | \$30.00 |
| 10/07/2022 | Membership | \$30.00 |
| 10/17/2022 | Membership | \$15.00 |
| 10/20/2022 | Membership | \$30.00 |
| 10/21/2022 | Membership | \$90.00 |
| 10/31/2022 | Membership | \$45.00 |
| 11/21/2022 | Membership | \$15.00 |
| 11/29/2022 | Membership | \$30.00 |
| 12/09/2022 | Membership | \$15.00 |
| 12/13/2022 | Membership | \$30.00 |
| 12/19/2022 | Membership | \$45.00 |

TOTAL INCOME \$375.00

EXPENSES

| | | |
|------------|--|-----------|
| 10/28/2022 | Ck 1081 - Stefanie Tarr - Annual Meeting Award | \$ 144.36 |
| 11/07/2022 | Ck 1082 Scholarship Reimbursement - Nicole | \$ 403.20 |
| 11/16/2022 | Ck 1083 - President Credit Card Payment | \$ 110.02 |

TOTAL EXPENSES \$ 657.58

BALANCE ON DECEMBER 31, 2022

\$ 18,490.69

BALANCE ON October 1, 2022

\$ 12,030.94

INCOME

| | | |
|------------|------------|---------|
| 10/04/2022 | Membership | \$30.00 |
| 10/07/2022 | Membership | \$30.00 |
| 10/17/2022 | Membership | \$15.00 |
| 10/20/2022 | Membership | \$90.00 |
| 10/21/2022 | Membership | \$30.00 |
| 10/31/2022 | Membership | \$45.00 |
| 10/31/2022 | Interest | \$0.51 |
| 11/21/2022 | Membership | \$15.00 |
| 11/29/2022 | Membership | \$30.00 |
| 11/30/2022 | Interest | \$0.50 |
| 12/09/2022 | Membership | \$15.00 |
| 12/13/2022 | Membership | \$30.00 |
| 12/19/2022 | Membership | \$45.00 |
| 12/30/2022 | Interest | \$0.51 |

| | | |
|------------------------------|---------------------|---------------------|
| EXPENSES | TOTAL INCOME | \$376.52 |
| TOTAL EXPENSES | \$ - | \$ - |
| BALANCE ON 12/31/2022 | | \$ 12,407.46 |

Respectfully submitted,

Wendy M. Hundley
Wendy M. Hundley

Date: February 8, 2023