



**CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION  
WEDNESDAY, OCTOBER 19, 2022  
5:30 PM**

**Alexander's Steakhouse  
100 Alexander Avenue  
Peoria, Illinois 61603**

**CALL TO ORDER**

President Angie Huonker called the meeting to order at 6:05 PM.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL OF OFFICERS**

The following officers were physically present for roll call:

President Angie Huonker, Vice President Stefanie Tarr, and Secretary Nicole Stewart. President Angie Huonker declared a quorum was present.

Absent: Treasurer Wendy Hundley.

**OTHER MEMBERS OF CIMCO PRESENT:**

Beth Ball (Peoria – Retired), Margie Barnes (West Peoria), Trina Bonds (Peoria), Jill Byres (Chillicothe), Courtney Coe (Peoria), Michelle De Sutter (Peoria), Janet Gray (Rantoul), Sue McMillan (Pekin), Tierra Shickel (Normal), Amanda Stutsman (Bloomington), and Tana Ward (Rantoul/Thomasboro).

**DISTRIBUTION OF ANNUAL REPORT**

President Angie Huonker confirmed that all members received the Annual Report from Sue McMillan.

**APPROVAL OF THE AUGUST 10, 2022 MINUTES**

A motion was made by Tana Ward seconded by Janet Gray to approve the August 10, 2022 Minutes as presented. Motion carried by viva voce vote.

**APPROVAL OF THE TREASURER'S REPORT**

President Angie Huonker deferred the approval of the Treasurer's Report to the December Meeting due to the absence of Treasurer Wendy Hundley. A motion was made by Vice President Stefanie Tarr,

seconded by Margie Barnes to defer the Treasurer's Report to the December Meeting. Motion carried by viva voce vote.

**APPROVAL OF REPORT OF OFFICERS AND COMMITTEES AS PRESENTED IN THE ANNUAL REPORT**

A motion was made by Michelle De Sutter, seconded by Tana Ward to approve the Report of Officers and Committees as presented in the Annual Report. Motion carried viva voce vote.

**NEW BUSINESS**

**OTHER BUSINESS**

**Affirm Recipients of the 2022 Institute and Academy Hotel Scholarship Allowance of \$500 are Tana Ward, Rantoul/Thomasboro and Nicole Stewart, Pekin**

A motion was made by Janet Gray, seconded by Amanda Stutsman to approve the recipients of the 2022 Institute and Academy Hotel Scholarship allowance of \$500 to Tana Ward and Nicole Stewart. Motion carried viva voce.

**Approval of Purchase and Approval Procedures with Use of CIMCO Credit Card**

President Angie Huonker deferred the approval of the CIMCO Credit Card procedures to the December Meeting due to the absence of Treasurer Wendy Hundley. A motion was made by Margie Barnes, seconded by Amanda Stutsman. Motion carried viva voce.

**Discussion of Committee Structure and Review of Potential Changes or Additions to Committees**

President Angie Huonker led the discussion on the relevancy, deletion, and addition of Committees. The goal was to review the structure of the committees and Bylaws as they stand, and decide if it was something that needed amended, approved upon, or if it should go by the wayside.

Beth Ball reminded members that the initiative of the Membership Committee was actively sought out membership by dissecting the region and sending invitations. It was also suggested that CIMCO should let the community know about other Clerks in the region, providing letters of recommendation and CIMCO announcements.

Amanda Stutsman added that the Publicity Committee mimicked duties of the President and Vice president.

President Angie Huonker assigned the members the task of reviewing the Committee listings, and to submit thoughts and suggestions to the newly elected officers to bring back for a formal vote.

**Discuss Comprehensive Review of Bylaws**

President Angie Huonker stated that inconsistencies were discovered from different working formats of the Bylaws. A comprehensive review was assigned to bring any changes to the Bylaws Committee and Nicole Stewart.

**RECOGNITION OF OFFICERS AND MEMBERS BY PRESIDENT**

President Angie Huonker recognized the following officers: Past President Margaret Hurd, Vice President Stefanie Tarr, Secretary Nicole Stewart, and Treasurer Wendy Hundley.

President Angie Huonker recognized the following Members: Auditing Committee Chair Tana Ward (Rantoul/Thomasboro), Bylaws Committee Chair Morgan Cadwalader (East Peoria), Historian Susan Trever (Monmouth), Legislative Liaison Janet Gray (Rantoul), Membership and Publicity Committee Chair Stefanie Tarr (Peoria), Mentoring Committee Chair Sue McMillan (Pekin), Nominating Committee Margie Barnes (West Peoria), Program Committee Chair Tana Ward (Rantoul/Thomasboro), Scholarship Committee Chair Janet Gray (Rantoul), Telephone Directory Kelli Bennewitz (Galesburg), Website Committee Chair/Webmaster Tana Ward (Rantoul/Thomasboro), and Yearbook Chair Sue McMillan (Pekin). President Huonker provided each with a token of appreciation and words of thanks for their efforts.

**RECOGNITION OF 2021-2022 HOSTESSES**

President Huonker recognized the 2021-2022 Hostesses, providing each with a token of appreciation and words of thanks for their efforts. The hostesses consisted of Kelli Bennewitz (Galesburg), Ericka Gugliotta (Galesburg), Wendy Hundley (Savoy), President Angie Huonker (Normal), Margaret Hurd (Chillicothe), and Vice President Stefanie Tarr (Peoria).

**2021-2022 PRESIDENTIAL AWARD**

President Angie Huonker announced that the 2021-2022 Presidential Award was awarded to Nicole Stewart, recognizing her active involvement, providing guidance, and being an integral part of the success of the organization.

**ELECTION OF OFFICERS FOR 2022-2024**

Margie Barnes of the Nominating Committee provided an overview of the nomination process and named the slate of officers selected for the 2021-2022 term as President Stefanie Tarr (Peoria), Vice President Nicole Stewart (Pekin), and Secretary Tana Ward (Rantoul/Thomasboro). President Huonker requested nominations from the floor. No nominations from the floor were received. Margie Barnes made a motion to close nominations from the floor, seconded by Janet Gray. Motion carried viva voce.

Margie Barnes made a motion to accept the slate of officers for 2021-2022 as presented. Michelle De Sutter seconded the motion. The motion carried viva voce.

**OATH OF OFFICE ADMINISTERED TO NEW OFFICERS**

President Angie Huonker administered the oath of office for the newly elected officers.

**ELECTION OF NOMINATING COMMITTEE 2022-2023**

President Angie Huonker requested nominations from the floor for the Nominating Committee. Trina Bonds made a motion to nominate Amanda Stutsman, Chair (Bloomington), Tierra Shickel (Normal), and Margie Barnes (West Peoria) for the Nominating Committee. Michelle De Sutter seconded the motion. Motion carried viva voce vote.

**GENERAL ANNOUNCEMENTS**

President Angie Huonker shared the proposed 2023 CIMCO Meeting Schedule.

December 14, 2022	City of Bloomington
February 9, 2023	City of West Peoria
April 12, 2023	City of Galesburg
June 15, 2023	City of Peoria
August 9, 2023	Village of Rantoul
October 18, 2023	City of Peoria
December 13, 2023	Village of Savoy

President Huonker stated that the biennial Back to Basics Seminar will be held June 15-16, 2023. Janet Gray added that the Municipal Clerks of Illinois Winter Seminar will be held in Charleston.

Janet Gray stated that during the International Institute of Municipal Clerks Mid-Year Board Meeting it would be presented to change the name of the Athenian Leadership Society to the Paul Craig Society. She will be amending the motion to change it to the Paul Craig Athenian Society.

**ADJOURNMENT**

Janet Gray made a motion to adjourn the meeting, seconded by Courtney Coe. The motion carried, and the meeting was adjourned at 6:37pm.

**Nicole Stewart**  
**CIMCO Secretary**  
**Deputy City Clerk, Pekin, IL**

**Tana Ward**  
**CIMCO Secretary**  
**MCI District Six Director**  
**Village Clerk, Thomasboro, IL**  
**Deputy Village Clerk, Rantoul, IL**