



CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION

THURSDAY, APRIL 10, 2024

6:00pm

Reality Bites

414 North Main Street

Bloomington, Illinois 61701

CALL TO ORDER

President Stefanie Tarr called the meeting to order at 6:07 P.M.

ROLL CALL

CIMCO Officers Present:

Stefanie Tarr, President; Angie Huonker, Past President; Nicole Stewart, Vice President.

President Tarr declared a quorum was present. Tana Ward, Secretary and Wendy Hundley, Treasurer were absent.

CIMCO Members Present:

Trina Bonds (Peoria), Valeri Brod (Washington), Courtney Coe (Peoria), Brandy Dalton (Tolono), Janet Gray (Rantoul), Sue McMillan (Pekin), Tierra Schickel (Normal), Britni Williams (Normal), Amanda Stutsman (Bloomington), and Leslie Yocum (Bloomington)

MEETING MINUTES

A motion was made by Janet Gray, seconded by Nicole Stewart to defer the approval of the February 15, 2024 meeting minutes to the June 13, 2024, rescheduled regular meeting. Motion carried by viva voce vote.

TREASURER'S REPORT

A motion was made by Angie Huonker, seconded by Nicole Stewart, to defer the approval of the Quarterly Treasurer's Report (January-March 2024), to the June 13, 2024, rescheduled regular meeting. The motion carried by viva voce vote.

COMMITTEE UPDATES

Bylaw Amendments

Courtney Coe said the proposed amendments to the bylaws were distributed to members on March 11, 2024, noting some changes would become effective immediately upon approval and others would become effective on October 2, 2024, to coincide with the new fiscal year. She requested one additional change on page 24 of the draft proposed changes to strike the sentence "Funds may be used for any expense for the IIMC Annual Conference" from Standing Rule 6(b) in order to be congruent and remain consistent with the other proposed changes.

A motion was made by Leslie Yocum, seconded by Angie Huonker, to strike the sentence "Funds may be used for any expense for the IIMC Annual Conference" from Standing Rule 6(b) of the bylaws. The motion carried by viva voce vote.

Standing Rule 6, 6(a), 6(b) and 6(c) - Rev. 4/10/2024

A motion was made by Angie Huonker, seconded by Leslie Yocum, to approve the amendments to the bylaws as outlined for Standing Rule 6, 6(a), 6(b), and 6(c), effective upon approval. The motion carried by viva voce vote.

Article VI Sections 1, 4, and 5; Standing Rule 5, 5(f), and 5(i) - Rev. 10/2/2024

A motion was made by Tierra Schickel, seconded by Janet Gray, to approve the amendments to the bylaws as outlined for Article VI Sections 1, 4, and 5; Standing Rule 5, 5(f), and 5(i), effective October 2, 2024. The motion carried by viva voce vote.

Scholarship

Trina Bonds said due to unforeseen circumstances, the recipient of the scholarship for the 2024 International Institute of Municipal Clerks (IIMC) declined the award. She said the Scholarship Committee concluded it was appropriate to split the award between the remaining two candidates, Tana Ward and Wendy Hundley, noting the applications were comparable.

President Tarr said the Ilion Wait Crabel Memorial Scholarship application for the Municipal Clerks of Illinois (MCI) annual Institute and Academy seminar would become available in June, and she encouraged members to apply. She thanked the members of the Scholarship Committee for their efforts and diligence.

UNFINISHED BUSINESS

It was determined there was no Unfinished Business to address at that time.

NEW BUSINESS

Locations for the 2023-2024 CIMCO Meetings.

Thursday, June 13, 2024 – Savoy at 5:00 PM (Rescheduled Regular)

August 14, 2024 – Normal at 12:00 PM (Noon Meeting)

Thursday, October 3, 2024 – Peoria at 5:30 PM – Officer Elections (Rescheduled Regular)

December 11, 2024 – Galesburg at 12:00 PM (Noon Meeting)

President Tarr reviewed the upcoming meeting dates, times, and locations. She said traditionally the annual meeting in October was hosted in Peoria but if another municipality wished to host it that was also an option. She said the December meeting in Galesburg might change to Princeton due to the current Clerk retiring there, noting more information would be sent soon.

MCI Spring Seminar

President Tarr said the MCI Spring Seminar on April 4-5 was well attended, and she challenged CIMCO members to reach out to one clerk from a neighboring municipality to invite them to a future event.

IIMC Annual Conference

President Tarr asked the members attending the IIMC Annual Conference in Calgary in May to report back on the event.

OTHER BUSINESS

Back to Basics Planning

President Tarr said at the June CIMCO Meeting, discussions would begin regarding the planning for the 2025 Back to Basics Seminar. She said details such as location would be considered, noting the incoming President elected at the October Annual Meeting would take over the process but all members would contribute to the project. She suggested changing the name of Back to Basics to something similar to the previous name "Being the Clerk they don't want to replace" in order to make attendance to the training eligible for Master Municipal Clerk (MMC) points in addition to the Certified Municipal Clerk (CMC) points. It was the consensus of members present to change the title, with more information to come at a future meeting. President Tarr encouraged members to brainstorm ideas before the June 13th CIMCO Meeting.

ADJOURN

After it was determined there was no more business to discuss, a motion was made by Angie Huonker, seconded by Nicole Stewart, to adjourn the April 10, 2024, CIMCO Meeting. The motion carried, and the meeting adjourned at 6:23 PM.

Courtney Coe

Deputy Clerk II, Peoria, IL