



**CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION
THURSDAY, JUNE 13, 2024
5:00pm**

**Triptych Brewing
1703 Woodfield Drive
Savoy, Illinois 61874**

CALL TO ORDER

President Tarr called the meeting to order at 5:08pm.

PRESENTATION

IML Present Brad Cole shared resources that are available on the IML.com website, along with physical copies that were shared with those in attendance. Mr. Cole encouraged members to attend the annual IML Conference coming up in September.

Mr. Cole shared a recap of the legislative updates from the recent session. He then encouraged use of the LocalPublicNotices.org website. The platform is owned and operated by the IML, and the desire is for this to change the requirement of print media for municipal legal notices. Legislation is currently being drafted for next year to attempt to get this item passed. Additional municipalities posting on the site will aid in this process.

Mr. Cole shared about the Grocery Tax that was approved for elimination effective January 1, 2026. He encouraged both Home Rule and Non-Home Rule municipalities alike to consider adopting an Ordinance for the municipality to collect the Grocery Tax. This Ordinance would need to be passed by the municipality prior to October 2025 to start collecting in January 2026.

Mr. Cole reported on the Election date changes. The petition circulation dates will be moved up to July 27 likely. He added that it is unlikely that any other election dates and filing times will change. The IML will send out a notice with resources when the legislation is signed with the finalized dates.

Mr. Cole conducted a question and answer session with the members present.

ROLL CALL

CIMCO Officers Present:

Stefanie Tarr, President; Nicole Stewart, Vice President; Tana Ward, Secretary; and Wendy Hundley, Treasurer

President Tarr declared a quorum was present. Angie Huonker, Past President was absent.

CIMCO Members Present:

Kim Althoff (Decatur), Kaylee Barr (Champaign), Trina Bonds (Peoria), Phyllis Clark (Retired), Brandy Dalton (Tolono), Rachael Gallivan (Savoy), Janet Gray (Rantoul), Sue McMillan (Pekin), Shannon Myers (Champaign), Darcy Sandefur (Urbana), Amanda Stutsman (Bloomington)

MEETING MINUTES

A motion was made by Janet Gray to approve the April 10, 2024 Meeting Minutes as presented, seconded by Brandy Dalton. Motion carried by viva voce vote.

TREASURER'S REPORT

A motion was made by Brandy Dalton to differ the Treasurer's Report until the August 14 Meeting, seconded by Amanda Stutsman. Motion carried by viva voce vote.

NEW BUSINESS

President Tarr shared that with her tenure ending in October, she would like to set the organization up for success moving forward with the Back to Basics educational conference. She mentioned the requested change to the conference name, which had been previously referred to as, "Becoming the Clerk They Won't Want to Replace." Janet Gray shared that with her experience with the Board of the International Institute of Municipal Clerks (IIMC), she has found that it is the educational content that is provided that makes the true difference with the educational points that are allotted, not necessarily the name of the conference. Brandy Dalton suggested looking into other regional Clerks organizations for naming suggestions.

President Tarr reported that the Back to Basics Conference was scheduled for June 19-20, 2025. The Holiday Inn in Peoria has agreed to keep the same contract; however, the room rate will be slightly higher. Darcy Sanderfur suggested that the organization look at either the week prior or the week later due to the Juneteenth holiday. President Tarr will make the contact with the hotel to get the rate locked in, and to see if an optional date would be available.

President Tarr suggested that the Back to Basics team start reviewing the prior agenda to see what should be presented during the 2025 Conference. Janet Gray suggested that the agenda to be reviewed for possible MMC points. Secretary Ward added that MMC points are awarded for presenting

as well, and she encouraged the active CIMCO membership to consider presenting during the next conference.

President Tarr put the current committees on blast to encourage them to get items in place for the incoming CIMCO President to smooth the transition.

President Tarr stated that with the IIMC Annual Conference being hosted in our IIMC District in St. Louis, CIMCO should consider donating funds towards a sponsorship. Discussion ensued. Janet Gray suggested a \$1,000.00 donation to the IIMC Annual Conference, along with an extra full conference scholarship. The item will be moved forward to the August 14 Meeting for approval.

UPCOMING EVENTS

President Tarr shared the upcoming schedule dates of note.

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| ○ CIMCO Meeting | August 14, 2024 | Normal – Noon |
| ○ IML Annual Conference | September 19-21, 2024 | Chicago, IL |
| ○ CIMCO Annual Meeting / Officer Election | October 3, 2024 | Peoria, IL – 5:30 pm |
| ○ MCI Institute & Academy | October 6–11, 2024 | Bloomington, IL |
| ○ CIMCO Meeting / Christmas Party | December 11, 2024 | Galesburg, IL – Noon |
| ○ MCI Winter Seminar | January | Holiday Inn & Suites, Peoria, IL |
| ○ IIMC Annual Conference | May 18-21, 2025 | St. Louis, MO |
| ○ CIMCO Back to Basics | June 12-13, 2025 | Holiday Inn & Suites, Peoria, IL |

ADJOURNMENT

Brandy Dalton made a motion to adjourn the meeting, seconded by Nicole Stewart. The motion carried, and the meeting was adjourned at 6:37pm.

Tana Ward

CIMCO Secretary

MCI District Six Director

Village Clerk, Thomasboro, IL

Deputy Village Clerk, Rantoul, IL