



**CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION
WEDNESDAY, DECEMBER 6, 2023
NOON**

**Hacienda Leon
One Uptown Circle
Normal, Illinois 61761**

CALL TO ORDER

President Tarr called the meeting to order at 12:21pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

CIMCO Officers Present:

Stefanie Tarr, President; Angie Huonker, Past President; Nicole Stewart, Vice President; Tana Ward, Secretary; and Wendy Hundley, Treasurer. President Tarr declared a quorum was present.

CIMCO Members Present:

Valeri Brod (Washington), Sue McMillan (Pekin), Alex Reis (Fairbury), Tierra Shickel (Normal), Amanda Stutsman (Bloomington)

PLEDGE OF ALLEGIANCE

President Tarr lead the recitation of the Pledge of Allegiance.

MEETING MINUTES

A motion was made by Angie Huonker to approve the October 18, 2023 Meeting Minutes as presented, seconded by Tierra Shickel. Motion carried by viva voce vote.

TREASURER'S REPORT

Treasurer Hundley presented the Treasurer's Report. A motion was made by Angie Huonker to approve the report as presented, seconded by Nicole Stewart. Motion carried by viva voce vote.

UNFINISHED BUSINESS

Treasurer Hundley also reported on CD rates available to the organization after being asked to investigate optional investments. With no major expenses for 2024, a motion was made by Angie Huonker to approve investing \$10,000.00 from the CIMCO checking account for a 12-month CD, and an additional \$10,000.00 from the CIMCO savings account for a 6-month CD at a minimum rate of 4%, seconded by Sue McMillan. Motion carried by viva voce vote.

President Tarr shared that she had conferred with her Finance Director with Lauterbach & Amen, LLP regarding the CIMCO bank account balances. She was advised that the funding present was earmarked for education currently, which would keep the organization from being penalized.

AUDIT REPORT

A motion was made by Tierra Shickel to defer the Fiscal Year 2024 Audit Report to the February Board Meeting, seconded by Nicole Stewart. Motion carried by viva voce vote.

NEW BUSINESS

Honorary members Beth Ball (Peoria), Margaret Hurd (Chillicothe), and Phyllis Clark (Urbana) were recognized. A Proclamation was presented by President Tarr for retired member Phyllis Clark, which will be delivered by Wendy Hundley. A Proclamation will be presented at a later date for Margaret Hurd and Beth Ball.

President Tarr opened the floor for discussion regarding additional training, speakers, and events in 2024. Sue McMillan shared that the training would benefit the area CIMCO members, and Angie Huonker added that training events and speakers should take place outside of restaurants due to excessive noise. Discussion ensued. Suggestions included: Mini Seminar Training such as the Back to Basics online event held in 2021 (Tana Ward), Corporation Council (Tierra Shickel), and Freedom of Information Act (Wendy Hundley).

A motion was made by Angie Huonker to extend the deadline for the 2024 IIMC Annual Conference scholarship till February 1, 2024, seconded by Tana Ward. Motion carried by viva voce vote.

2024 CIMCO MEETINGS

- 02/14/24 Pekin at Noon (Elections)
- 04/10/24 Bloomington
- 06/12/24 Savoy at Noon
- 08/09/24 Normal at Noon (Budget/Levies)
- 10/18/24 Peoria at 5:30pm (Annual Meeting)
- 12/13/24 Galesburg

UPCOMING EVENTS

President Tarr shared the upcoming schedule dates of note.

MCI Winter Seminar	January 25-26, 2024 – Elgin
CIMCO Meeting	February 14, 2024 at Noon – Pekin
Annual Professional Municipal Clerks Week	May 5-11, 2024
IIMC 2024 Conference	May 19-22, 2024 at Calgary, Alberta, Canada

Secretary Ward added that she, Kelli Bennewitz, and Cookie Aldis were working on final details for the MCI Spring Seminar, which would be held in Champaign on April 4th and 5th.

ADJOURNMENT

Angie Huonker made a motion to adjourn the meeting, seconded by Nicole Stewart. The motion carried by viva voce vote, and the meeting was adjourned at 12:54pm.

Tana Ward

CIMCO Secretary

MCI District Six Director

Village Clerk, Thomasboro, IL

Deputy Village Clerk, Rantoul, IL