



**CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION  
WEDNESDAY, AUGUST 13, 2025  
5:00PM  
TANGLED ROOTS CRAFT BEER & KITCHEN  
140 WASHINGTON SQUARE, WASHINGTON, IL 61571**

**CALL TO ORDER**

President Stewart called the meeting to order at 5:37 pm, and led the recitation of the Pledge of Allegiance.

**ROLL CALL**

CIMCO Officers Present:

Nicole Stewart, President; Courtney Coe, Vice President; Tammy Hintz, Secretary, Stefanie Tarr, Past President, Darcy Sandefur, Treasurer absent

President Stewart declared a quorum was present.

CIMCO members introduced themselves, along with their title and years of service.

CIMCO Members Present:

Trina Bonds (Peoria), Tierra Shickel (Normal), Ericka Gugliotta (Galesburg), Kelli Bennewitz (Galesburg), Valeri Brod (Washington), Tia Galloway (Delavan) Amanda Hilde (Peoria)

**MEETING MINUTES**

A motion was made by Stefanie Tarr to approve the June 12, 2025 Meeting Minutes as presented, seconded by Courtney Coe, Motion carried by viva voce vote.

**APPROVAL OF QUARTERLY TREASURER'S REPORT**

Treasurer Darcy Sandefur was absent. Thoughts and prayers are with her and her family. Quarterly report was presented. Member list also not available at this time. Back to Basic did yield a profit, numbers will be available at the next meeting. CIMCO bags purchased by Peoria will be reimbursed. CIMCO may have to reimburse MCI the \$500 donation, but will wait until after final numbers are available. CD's were extended a lower rate, both will expire at the end of the year. Motion to approve made by Trina, seconded by Erika Gugliotta, motion carried by viva voce vote.

**REPORT OF OFFICERS AND COMMITTEE'S**

Program Committee no report

Publicity committee reported that publicity for Back to Basics was great, the conference had record attendance. For future Back to Basics, discussion over possibly scheduling later in June to catch some new Clerks. B2B was a great success and if it continues to grow CIMCO may have to open to rooms if the same venue is used.

**NEW BUSINESS**

Amending Bylaws to Standing Rule 9. Kelly Bennewitz made a motion to approve, seconded by Trina Bonds. Courtney Coe stated this was brought up at the previous meeting, by Janet Gray. This change would allow CIMCO to recognize members who have passed. This change will also make those members part of the permanent record and will increase the scholarship fund. Notification was sent out to all members, no further discussion. All members were in favor. Motion carried by viva voce vote.

Stefanie Tarr made a motion to transfer \$100 to the Scholarship Fund in memory of Pekin City Clerk Sue McMillian. Seconded by Erika Gugliotta, motion carried by viva voce vote.

Illion Wait Crabel Memorial Scholarships for Registration and Hotel Reimbursement to attend MCI Institute and Academy. Courtney Coe made a motion to approve, seconded by Valeri Brod. Trina Bonds commented they received 6 applications, 4 of the applicants will be first time attendees. Those recipients are Kaylee Barr, Champaign, and Charlotte Park, Paloma, both will receive early registration and \$500 for hotel. Monique Castillo, Sterling, and Hank Gamel, Rantoul, both will receive early registration only. No further discussion. All members were in favor. Motion carried by viva voce vote.

Trina Bonds spoke of a vacancy in the Scholarship Committee, Tammy Hintz volunteered to fill the vacancy.

The yearbook committee also has a vacancy, Courtney Coe mentioned Melissa Teal would be a great fit.

Kelli Bennewitz mentioned District 5 Director position will soon be open. The term is 2 years. Courtney Coe asked for information and will post it on the website.

**GENERAL ANNOUNCEMENTS**

The next meeting is our annual meeting to be held on October 15th in Urbana, hosted by Darcy Sandefur.

Christmas Party, December 10<sup>th</sup>, Galesburg, noon meeting.

CIMCO Meeting, February 11, 2026, West Peoria, noon meeting.

**CIMCO**

**August 13, 2025**

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MCI Dates to remember

September 1, 2025 – Rookie of the Year Application Due

September 1, 2025- Ilion Crabel Member of the Year Nomination Due

October 5-10, 2025- MCI Institute and Academy, Bloomington,

December 1, 2025- 2026 IIMC Annual Conference Scholarship Deadline (CIMCO)

December 1, 2025- MCI Winter Seminar

April 2026- MCI Spring Seminar – Holiday Inn and Suites Chicago Northwest Elgin, IL

**ADJOURNMENT**

With no further business, Valeri Brod made a motion to adjourn the meeting, seconded by Courtney Coe. Motion carried, meeting was adjourned at 5:50 pm.

**Tammy Hintz**

**CIMCO Secretary 2024-26**

**Deputy City Clerk, Delavan, IL**