



**CENTRAL ILLINOIS MUNICIPAL CLERKS ORGANIZATION  
WEDNESDAY, OCTOBER 29, 2025  
5:00pm  
DESTIHL RESTAURANT  
318 Towanda Avenue, Normal, IL 61761**

**CALL TO ORDER**

President Stewart called the meeting to order at 5:03 pm, and led the recitation of the Pledge of Allegiance.

**ROLL CALL**

CIMCO Officers Present:

Nicole Stewart, President; Tammy Hintz, Secretary, Stefanie Tarr, Past President, Darcy Sandefur, Treasurer

Courtney Coe, Vice President was absent

President Stewart declared a quorum was present.

CIMCO Members Present:

Trina Bonds (Peoria), Tierra Shickel (Normal), Janet Gray (Rantoul), Hank Gamal (Rantoul), Ericka Gugliotta (Galesburg), Kelli Bennewitz (Galesburg), Margie Barnes (West Peoria), Tia Galloway (Delavan), Wendy Hundley (Savoy), Rachel Gallivan (Savoy), Jill Byrnes (Chillicothe), Angel Wines (Thomasboro)

**DISTRIBUTION OF ANNUAL REPORT**

President Stewart commented the Annual Report was presented, this was something Sue McMillian took charge of and thanked Angie Huonker and the Normal team for their hard work on this years report.

**MEETING MINUTES**

A motion was made by Stefanie Tarr to approve the August 13, 2025 Meeting Minutes as presented, seconded by Janet Gray, Motion carried by viva voce vote.

**TREASURER'S REPORT**

Treasurer Darcy Sandefur presented the quarterly and Annual Treasurer's Report, noting the itemized Back to Basics Revenue. CIMCO will have to reimburse MCI, due to yielding a profit from Back to Basics. The CD made \$600 in interest this year, thank you to Wendy, prior Treasurer for the recommendation. This will be an agenda item at the next meeting, as they are set to expire. Updated value will be presented at the next meeting.

Membership renewal deadline was extended, updated information will be available at the next meeting. A motion was made by Tierra Shickel to approve the Treasurer's Report as presented, seconded by Kelli Bennewitz, Motion carried by viva voce vote.

**APPROVAL OF THE REPORT OF OFFICERS AND COMMITTEES AS PRESENTED IN THE ANNUAL REPORT**

Being no discussion regarding the Annual Report, Margie Barnes made a motion to approve the Annual Report as presented seconded by Wendy Hundley, motion carried by viva voce vote.

**UNFINISHED BUSINESS**

There was no unfinished business at this time.

**NEW BUSINESS**

President Stewart suggested that membership applications received after July 1<sup>st</sup> maintain membership through the following year. It was discussed that for future years when Back to Basics is held, this would be great perk for new members. This policy would only apply during Back to Basic years and may require a change in the Bylaws. A motion was made by Jill Byrnes, seconded by Margie Barnes. Motion carried by viva voce vote. Darcy Sandefur made a motion to amend the language to include regarding during Back to Basics year's that new membership will carry over to the following year, seconded by Janet Gray. Motion carried by viva voce vote.

President Stewart noted committee vacancies, Tammy Hintz was recently added to the Scholarship Committee. There are vacancies in the Yearbook and Membership Committee. Tia Galloway volunteered to chair the Yearbook Committee, Tammy Hintz volunteered to chair the Membership Committee. Stefanie Tarr added that serving as chair provides points towards your RMC. President Stewart added that there are open Host vacancies for next June, August and October. This a great way to see other cities, CIMCO can make all the arrangements. Wendy Hundley from Savoy volunteered to host the June 11<sup>th</sup> meeting.

**OTHER BUSINESS**

**RECOGNITION OF OFFICERS AND MEMBER BY PRESIDENT STEWART**

President Stewart thanked the Executive Committee, Vice President Courtney Coe, Treasurer Darcy Sandefur, Secretary Tammy Hintz and Past President Stefanie Tarr.

President Stewart recognized all 2024-2025 Committee Chairs

## **CIMCO**

**October 29, 2025**

**Page | 3**

Courtney Coe, Program and Communications Chair

Trina Bonds, Scholarship Chair

Morgan Cadwalader, Bylaws

Wendy Hundley, Audit

Kelli Bennewitz and Erika Gugliotta, Telephone Directory Chairs

Angie Huonker and Tierra Shickel, Yearbook Chairs

Wendy Hundley, Mentoring Chairs

Margie Barnes, Nominating Chairs

Courtney Coe, Website Chair

Tierra Shickel, Legislative Liason Chair

President Stewart recognized all 2025 Hosts;

Kellie Bennewitz and Erika Gugliotta, Galesburg

Nicole Stewart and Sue McMillan, Pekin

Leslie Yocum and Amanda Stutsman, Bloomington

Stefanie Tarr, Courtney Coe and Trina Bonds, Peoria

Valeri Brod, Washington

A big Thank you to all who helped with Back to Basics. Stefanie Tarr, Courtney Coe, Trina Bonds, Ericka Gugliotta, Kelli Bennewitz, Janet Gray, Margie Barnes, Angie Huonker, Tierra Shickel, Amanda Stutsman, sorry if anyone was missed.

President Stewart awarded the President's Award to Courtney Coe from Peoria. Courtney was unable to attend the meeting. Courtney currently is Vice President and has served as a huge support for CIMCO, she isn't afraid to ask questions, gets involved and brings fresh and creative ideas to the group. President Stewart wanted to thank Courtney for her dedication to CIMCO.

### **GENERAL ANNOUNCEMENTS**

The next meeting will take place in Galesburg for the annual Christmas party/gift exchange. It will be at noon on December 10<sup>th</sup>.

President Stewart stated nominations will be next August. The election will be held next October. The candidates must be a duly paid member for the fiscal year and be a Municipal Clerk, Deputy Clerk or Assistant Clerk. Please contact the Nominating Committee if interested.

Trina Bonds informed the group that the scholarship applications will be going out for IIMC to be held in Reno, NV next May.

Future Meeting Discussions and events were discussed.

President Stewart thanked the group for coming and said it has been a blessing getting to know each of them during her first year as President. She expressed her appreciation to for their support during the passing of her Clerk, Sue McMillian

**ADJOURNMENT**

With no further business, Trina Bonds made a motion to adjourn the meeting, seconded by Stefanie Tarr. Motion carried, meeting was adjourned at 6 pm.

**Tammy Hintz**

**CIMCO Secretary 2024-26**

**Deputy City Clerk, Delavan, IL**